**ACCESS LETTER REQUESTING PERMISSION TO CONDUCT RESEARCH**

Rhodes University

Drosty Road,

Grahamstown,

6139

The Municipal Manager

………..Local Municipality

Private Bag

……..

Date

Dear Ms/Mr

**REQUEST FOR PERMISSION TO CONDUCT RESEARCH**

I am a registered Master’s student in the Department of …………………… at the Rhodes University. My supervisor is ……………………………….

The proposed topic of my research is: *………………..* The objectives of the study are:

1. To
2. To

I am hereby seeking your consent to ………………. To assist you in reaching a decision, I have attached to this letter:

1. A copy of an ethical clearance certificate issued by the University
2. A copy the research instruments which I intend using in my research

Should you require any further information, please do not hesitate to contact me or my supervisor. Our contact details are as follows:

***(Insert contact details e.g. email and telephone number)***

Upon completion of the study, I undertake to provide you with feedback

Your permission to conduct this study will be greatly appreciated.

Yours sincerely,

**Signature**

**Name**