

28 May 2013

Tel: +27 12 4812842
Fax: +27 12 4812843/50
Email: admin@hesa.org.za
Website: www.hesa.org.za
Higher Education South Africa NPC t/a HESA
Reg. No. 2005/013211/08

TO: VICE-CHANCELLORS

CIRCULAR 14/2013

CALL FOR APPLICATIONS

PARTICIPATION IN THE HIGHER EDUCATION LEADERSHIP AND MANAGEMENT
LEAD PROGRAMME 2013

Higher Education South Africa (HESA) is pleased to announce its call for applications for the Higher Education Leadership and Management (HELM) Programme for the 2013 academic year. Awards will be given to **25 outstanding professionals** in the middle management positions within our university sector with exceptional qualities, and who exhibit management and leadership potential in their university and/or profession. This programme was made possible by a grant from the Education, Training and Development Sector Education and Training Authority (ETDP-SETA). The programme will run between the months of October and December 2013.

The following documents are attached hereto:

1. **A call for applications** – This will provide general information about the programme, and related procedural matters, for prospective applicants.
2. **Application forms 1&2** – This form consists of section 1 & 2 which need to be completed by the prospective applicants.
3. **Application form 3** – This is part of the formal application form but has to be completed by the referee as outlined in the call for applications (reference to item 7 – application procedure).

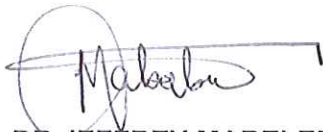
We are kindly requesting the Office of the Vice-Chancellor to make the call for applications available to possible interested parties within the institution. The HESA Office would also endeavour to bring this to the attention of the Universities via its standing structures such as the respective Communities of Practice.

Interested candidates should submit their expression of interest by completing the attached application forms and submitting them via courier service for the attention of Dr Marianne Engelbrecht by no later than **Friday, 5 July 2013**. The physical address of the HESA Office is provided in the *Call for Applications*.

Any queries in relation to the expression of interest and application could be directed to her on Email: marianne@hesa.org.za or Tel: 012 481 2923.

We look forward to hearing from you in this regard.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mabelebele', with a large circular flourish on the left side.

DR JEFFREY MABELEBELE
CHIEF EXECUTIVE OFFICER

Attachments: Call for Applications – HELM LEAD Component 2013
HELM LEAD Component Applications Forms 1, 2 & 3