

# THE RESIDENCES

Residence accommodation is comfortable and attractive. Most of the older houses, some designed by Baker and Kendall, the original architects of Rhodes, have been restored externally and the interiors modernised. Generally, students have their own rooms. Of the 3523 residence rooms on campus, 139 are double rooms (4%). First year students are allocated to these rooms using a lottery system. Early application for residence accommodation is essential, and ensures a wider choice of residence. For details of residence fees see the Fees and Charges section.

The 55 residences or 'houses' are grouped in 13 halls, all with their own dining-halls, and all within easy walking distance of lectures and town. There are three women's halls, one men's hall and 8 halls accommodating men and women in separate houses, as well as a separate Post-Graduate Village (which is self-catering).

Each hall governs its own internal affairs to a large extent. However, certain rules apply to all students in residence (see the Student Disciplinary Code). It is important to note that a student living in a University residence may at any time be required to leave that residence if the Dean of Students, in consultation with the Hall Warden concerned, is satisfied that this is in the best interest of the residence or of the student concerned. Subject to conditions laid down from time to time by the Dean of Students, Hall Wardens have the right to decide which returning or Oppidan students (who have previously lived in a Rhodes residence) they will admit to their respective halls, and may refuse to admit or readmit a student if they consider this advisable. Should a Hall Warden decide **not** to admit a student into residence he/she would need to substantiate his/her decision in writing to the Dean of Students. The final decision, with regard to admitting a student into residence shall always be vested with the Vice Chancellor.

A Hall Warden is in charge of each hall, and House Wardens, assisted by Subwardens and House Committees, are in charge of individual houses. Senior members of the academic and administrative staff are elected as Fellows of the various Halls, and play an active part in the life of their Hall.

## WARDEN'S POWERS OF SEARCH

A Hall or House Warden has the right to search a student's room if they have reasonable grounds

for believing that evidence of the commission or attempted commission of a disciplinary offence may be found in the room concerned. In such instances, the Student Protocol for Search and Seizure is closely adhered to.

## HOUSEKEEPING

It is important to be aware that there are certain times when Housekeepers are required to enter student rooms. They are trained, as per hotel standards, to knock three times before entering a room. They are also required to say "Housekeeping" between each knock. If there is no response from the room, they are then permitted to enter using the master key, which has been entrusted to them.

Reasons why Housekeeping may be required to enter a student room include: Window cleaning; fumigation; requisition work; checking Rhodes University furnishings etc.

## RESPONSIBILITY FOR UNIVERSITY PROPERTY

Each student allocated a room in residence must sign a statement as and when required to do so by the Hall Warden listing all University furniture and other property in the room and certifying that it is in good order. At the end of each term when students are required to clear their rooms, the house warden will check the rooms, and the students will be held responsible for leaving all the furniture, other property and the room itself, in the same good order in which it was found (fair wear and tear excepted). In the case of damage to, or loss of, University property, the student or students responsible, if known, are required to bear the cost. If not known, the cost of loss or damage will be charged either to a particular group of students or to the general funds of students in the house.

A student should report any damage or loss of University property in a room while he/she is in occupation, and for which he/she is not responsible, immediately, in writing, to the House Warden. If this is not done, it will be presumed that the loss or damage is the responsibility of the occupant of the room, who will have to bear the cost.

## INSURANCE (ACCIDENT)

**Students are not covered by university insurance while at Rhodes unless they are injured while engaged in activities for which they are remunerated by the University. All other**

**insurance is the responsibility of each student.**

### **LOSS OF OR DAMAGE TO STUDENTS' PROPERTY**

**Students are strongly advised to ensure that they carry the necessary insurance against theft, housebreaking, fire and other similar risks.**

**The University will in no way hold itself responsible for any loss or damage by theft, fire or any other means to students' property kept in the residences either during term time or during vacations.**

All students' room doors are fitted with locks. **Student rooms should be locked at all times.**

### **PROPERTY LEFT IN RESIDENCE BOX ROOMS**

Any property belonging to persons who no longer live in residence, which has been stored or left in residence box rooms, will be sold if it has not been removed from such box rooms by the end of the first vacation of each year. The proceeds will be paid into an official account of the relevant Hall Committee for the benefit of the students of the House concerned.

**Property left in residence box rooms is left entirely at the student's own risk.**

### **RESIDENCE DURING VACATIONS**

#### **1. Undergraduate Residences (Undergraduate and postgraduate students)**

1. Accommodation in residence is available for a specified fee during the April and September recesses, when normally one women's residence and one men's residence are open. **No accommodation is offered during the mid-year recess or during December and January each year.**

2. Students wishing to stay in the vacation residences during the April and September vacations must submit the appropriate form (Application for Vacation Accommodation) available from the Residential Operations Division, Student Bureau or Hall Wardens two weeks prior to the start of the vacation in question.

3. Students remaining in residence during the vacations pay an extra fee for room and board (see Fees and Charges section).

**NB** *University residences are used during most vacations for conferences etc. Students whose residences are in use during vacations must clear their rooms. The University has the right to close all, or any, houses and Halls during a vacation,*

*and determines when, for how long and on what conditions residential facilities are available during vacations and at other times.*

4. Residence fees do not cover accommodation during vacations, except in the following case:

a. Students may move into residence at the beginning of the academic year up to two days before the day on which they register, and one day before the beginning of the second, third and fourth terms.

b. A student may remain in residence 24 hours after the end of the first and third terms, and 48 hours after completing the June and November examinations.

5. No reduction in fees is made if students finish their examinations before the official end of term.

**NB** *Students not writing examinations (including students who have not obtained DP certificates) must leave residence before the examination period begins. No reduction in residence fees will be granted.*

6. Accommodation in residence is normally available during the supplementary/aegrotat examinations in November and February, and students wishing to return to residence early for the purpose of writing such examinations must submit the appropriate form (Application for Vacation Accommodation) available from the Residential Operations Division, Student Bureau or Hall Wardens, at least two weeks prior to the start of the day accommodation is required. A fee will be charged for such accommodation.

#### **2. Postgraduate Students (Oakdene and Celeste Houses)**

1. Full-time students will be accommodated in Celeste House and Oakdene House (males) and three smaller houses on campus.

2. Students may remain in residence throughout the year.

3. Students will be charged a fee as set out in the Fees Booklet. This will also allow them to have meals in a dining hall provided they have a credit balance in their meal account. In the event of all dining halls being closed the students will have to make their own arrangements for meals.

4. A pro-rata rebate will only be paid out in the *final* year of study upon provision of proof of submission of thesis.

5. Under no circumstances will cooking be permitted in residences, and subletting of rooms or permitting squatting shall result in exclusion from the residence.

## THE RESIDENCES

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### 3. Postgraduate Students (Gavin Relly Postgraduate Village)

1. Students will be charged a fee as set out in the Fees Booklet. This fee does NOT include meals.
2. If students wish to eat meals in one of the dining halls, this must be booked and paid for in advance.
3. Cooking is permitted in the units. A fridge and hotplate are provided.
4. Subletting of rooms or permitting squatting shall result in exclusion from the village.

### RU HEALTH CARE CENTRE

The Health Care Centre is staffed by four qualified nursing sisters and two Health Care Centre assistants. The Sisters attend to minor ailments, dispense medicines, dress wounds, carry out first aid, run a contraception clinic and conduct health education during regular clinic hours. There is a 24-hour emergency service. The Health Care Centre has 8 beds for in-patients, such as those with infectious diseases in need of nursing care or isolation, depression or other psychological disorders. Students may choose any medical practitioner they wish to attend them. They or their parents are responsible for the medical practitioner's charges, the cost of any prescriptions made up by local chemists, and the fees for any additional special nursing required by an individual student. Students requiring operations or specialised attention not given in the Health Care Centre are moved to hospital for treatment, and are responsible for any resultant charges. A student who is admitted to the Health Care Centre must comply with the Health Care Centre rules and shall obey all lawful instructions by the Health Care Centre sisters.

### MAIL TO RESIDENCES

Students should notify their correspondents that letters must be addressed to the particular house they live in, and not merely to Rhodes University.

The following is a list of the appropriate postal addresses and Wardens' telephone numbers:

<i>Hall and Residence</i>	<i>Postal address</i>
<b>Allan Webb Hall</b>	Private Bag 1027
<b>Hall Warden</b>	<b>6038011</b>
Hall Administrator	6038474
Canterbury House	6038577
Salisbury House	6038010
Winchester House	6038011
Truro House	6038519

### Courtenay-Latimer Hall

<b>Hall Warden</b>	Private Bag 1031
<b>6038886</b>	
Hall Administrator	6038575
Beit House	6038044
Jameson House	6038045
Oriel House & Annex	6038886

### Desmond Tutu Hall

<b>Hall Warden</b>	Private Bag 1042
<b>6038336</b>	
Hall Administrator	6037452
Ellen Kuzwayo House	6037467
Amina Cachalia House	6037468
Calata House	6037469
Margaret Smith House	6038336
Hilltop 4	tba

### Drostdy Hall

<b>Hall Warden</b>	Private Bag 1025
<b>6038014</b>	
Hall Administrator	6038586
Allan Gray House	6038014
Celeste	6223709
Graham House	6038015
Prince Alfred House	6038016
Oakdene House	6038349

### Founders Hall

<b>Hall Warden</b>	Private Bag 1028
<b>6038019</b>	
Hall Administrator	6038588
Botha House	6038019
College House	6038020
Cory House	6038021
Matthews House	6038022

### Hobson Hall

<b>Hall Warden</b>	Private Bag 1030
<b>6038855</b>	
Hall Administrator	6038578
Hobson House	6038026
Dingemans House	6038025
Livingstone House	6038583
Milner House	6038855

**Jan Smuts Hall**

Hall Warden	6038581
Hall Administrator	6038589
Atherstone House	P Bag 1036 6038030
Adamson House	P Bag 1034 6038029
Jan Smuts House	P Bag 1039 6038031
New House	P Bag 1037 6038032

**Miriam Makeba Hall**

Hall Warden	Private Bag 1026 <b>6038069</b>
Hall Administrator	6038861
Cullen Bowles House	6038038
De Beers House	6038040
Gold Fields House	6038041
Chris Hani House	6038069

**Kimberley Hall**

Hall Warden	Private Bag 1026 6038582
Hall Administrator	6038861
Piet Retief House	6038035
Thomas Pringle House	6038036
Walker House	6038039
Rosa Parks House	6037066

**Lilian Ngoyi Hall**

Hall Warden	Private Bag 1673 <b>6038833</b>
Hall Administrator	6038692
Centenary House	6038833
Ruth First House	6038720
Victoria Mxenge House	6038697
Joe Slovo House	6037207

**Nelson Mandela Hall**

Hall Warden	Private Bag 1673 <b>6038042</b>
Hall Administrator	6037198
Stanley Kidd House	6038037
Helen Joseph House	6038916
Adelaide Tambo House	6038042

**St Mary Hall**

Hall Warden	Private Bag 1032 <b>6038576</b>
Hall Administrator	6038576
John Kotze House	6038576
Olive Schreiner House	6038049
Phelps House	6038048
Lilian Britten House	6038387

**DISCIPLINE IN THE RESIDENCES**

The relevant rules and procedures are to be found in the Student Disciplinary Code and the Hall and House rules applicable in each house. Students should ensure that they are aware of these.

**SPECIAL DIETS**

Meat, Vegetarian, Halaal, Hindu, African, Fast Food and Health Diets are offered. Regretfully specialised medical diets cannot be offered.

**FEES FOR RESIDENCE ACCOMMODATION**

(a) Fees payable for residence accommodation are set out in the "Fees" section of the Calendar.

**NB** *A student who has moved into residence but who leaves before registering for a course of study, will be charged such residence fees as the University determines. The fee normally pay-able is a daily rate fixed by the Council.*

(b) Residence fees are currently set according to a facility-grading system.

(c) Students' accommodation is based on single and double rooms. Adjustments are made where students change residences or (single / double rooms). The total amount is debited to the students' account.

**SHARING OF DOUBLE ROOMS**

Where, for University convenience, students are required to share accommodation, a 25% discount of the lodging fee for a single room is payable to the student for the period that the room was shared. For the purpose of discount and adjustments the residence year is taken as 240 days.

**ACCOMMODATION IN UNIVERSITY**

**TRANSIT HOUSING UNITS**

In order to meet the demand for residence accommodation a number of students are allocated to suitable transit houses. This accommodation is **temporary**, and students housed in such accommodation will be required to move into residences as and when vacancies occur in residences. Placement in any particular Hall or residence cannot therefore be guaranteed.

**LINEN AND LAUNDRY**

Bed linen is supplied and laundered free of charge. Washing machines and tumble driers are installed in each residence for students' personal laundry.

### REBATE ON RESIDENCE FEES

No deduction is made from residence fees if a student is away from residence because of illness, or for any other reason.

### RESIDENCE MERIT SCHOLARSHIPS

A number of residence merit scholarships are available each year on application. Specific criteria are laid down for these scholarships. Applications should be made to the House Warden concerned, who will pass them on to the Hall Warden for consideration by a committee consisting of Wardens and students.

### STUDENTS LEAVING RESIDENCE DURING THE ACADEMIC YEAR

(a) Students who wish to withdraw from residence before the end of the academic year, must give notice of such intention, in writing, to the **Student Bureau / Deputy Director: Residential Operations**.

(b) Any student who has registered for a course of study and who, for any reason, leaves the residence during the course of the year, is liable for fees according to the scale set out in the section on "Fees and Charges".

(c) Students who have withdrawn from residence during the course of the year must vacate their rooms within 24 hours of having submitted such notification to the University.

### ELECTRICAL APPLIANCES

No fridges, hot plates, snackwich makers, immersion heaters or other cooking appliances are permitted in residence rooms. Kettles are allowed.

### RESIDENCE BOOKING

Students must apply for residence accommodation for subsequent years by a date made known in a circular published by the Registrar each year. **Please note that in view of the demand for residence accommodation, the application must be submitted to the Student Bureau on or before the due date.**

### MEAL MANAGEMENT SYSTEM

A computerised meal management system operates in all dining halls. Students who have been awarded bursaries, NSFAS loans or full financial aid packages may not withdraw any credit balance from their account. Students will be refunded twice yearly (at the end of each semester) with the credit owing to them as a result of un-booking meals. Meal credits will **not** be paid out at other times. Meal refunds are limited to a maximum amount per semester. See residence fees for details.