**INFRASTRUCTURE PLANNING SUB-COMMITTEE**

**TERMS OF REFERENCE**

**The Infrastructure Planning Subcommittee is a subcommittee of the Institutional Planning Committee (IPC) charged with the responsibility of formulating clear recommendations for consideration by the IPC in respect of the development and provision of physical infrastructure to support the academic project of the University.**

**AIMS**

* To consider all issues related to infrastructure planning and the infrastructure needs of the University.
* To consider the appropriate allocation and use of space throughout campus.
* To develop appropriate systems and procedures to identify the infrastructure requirements of the University within the following categories:
	+ Academic Departments(lecture venues, seminar and tutorial rooms, office space, practical laboratories, exam venues)
	+ Student accommodation and sport/cultural (residence, dining halls, sports)
	+ Administrative and Support Operations
* To provide support and guidance for applications related to infrastructure needs.
* To make clear recommendations and prioritise infrastructure needs, and table these recommendations at the Institutional Planning Committee to facilitate decision making.
* To document and facilitate the upfront as well as ongoing costs where appropriate of all infrastructure projects identified.

**PRINCIPLES AND CONSIDERATIONS**

Recommendations to the IPC will be based on the following principles:

* 1. Infrastructural development should be aligned with institutional goals and the University’s Spatial Development Framework.
	2. Broad consultation.
	3. The maintenance or enhancement of academic quality and of research productivity.
	4. The maintenance of a wide choice of academic combinations.
	5. Maximum effectiveness, given budget constraints.
	6. The maintenance of a high quality residence system which can accommodate as many first year students as possible.

The following will be considered in formulating recommendations:

* 1. The current and alternative models of learning and teaching.
	2. The current timetable and the possibility of changes in this regard.
	3. The available infrastructure and the extent and intensity of its use.
	4. Current infrastructure projects already approved and either to be constructed or already under construction
	5. Current infrastructure not in use and that could be brought into use through renovations and/or refurbishment
	6. The infrastructure funding likely to be received from the Department of Higher Education and Training in future years.
	7. The need to maintain all current infrastructure in a good state of repair.

**WORKING OF THE SUB-COMMITTEE & REPORTING**

**The Sub-Committee**

* Reports to the Institutional Planning Committee
* Meets six times per year, with any further meetings being held as necessary.

**COMPOSITION OF SUB-COMMITTEE**

Chair: Registrar: Finance and Operations

DVC: Academic & Student Affairs

DVC: Research & Development

Chair of Deans’ Forum (or nominee)

A Faculty Dean

Dean of Students

Director: Estates

Director: Residential Operations

Director: Institutional Planning unit

Head: Sports Administration

Chair: Aesthetics Committee

In addition, the Sub-Committee is entitled to co-opt additional members as necessary.