Department of Chemistry
Mass Spectrometry Facility
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Sample Request Form

Copies available on the RU –Chemistry website (November 2018)

Please tick boxes (☑) as applicable.

Client Name	
Date	
Lab Number / External Client	
Mobile / Email	
Supervisor	
IDO/Invoice Number	
Supervisor's signature	
Total number of samples	

Please tick (☑) requested experiments, and give ranges if required:

HPLC / UV ☐	Monitoring Wavelength _____	
Mass Spectrometry ☐	Approx mass range	
MS^n ☐	Target mass	

MS Charges are R180 per sample, which includes sample preparation, an HPLC and MS analysis report, and the MS data in mzXML format, as well as sample storage for up to 3 months.
Note: Method Development takes 3-4 hours, so there is a once-off surcharge of R400 if we do method development.
Internal clients receive a 40% Rhodes discount if completing this via IDO.
The raw data is stored on the Data-Processing computer for 6 months and indefinitely on Google Drive, where it can be accessed by arrangement for further processing.

Please use the reverse side for any specific instructions.

Standard Conditions
- We respect your confidentiality and take precautions to protect your sample and data, but we cannot be held liable for any loss of sample or data as a result of using our facility.
- We do back up data on a regular basis to Google-based cloud services but you are responsible for your data.
- This service is provided though senior postgraduate students who are trained on the operation of the instrument. The service fee covers ONLY data collection and not interpretation of results. Data interpretation must be negotiated on an individual basis.

Sample 1 Label/Name	
Sample Mass & MW (Don't guess if not known)	
If your sample is toxic, air-sensitive or unstable, please explain so we can take special precautions	

PROPOSED Structure (If known, this helps the analyst collect better data)

FOR OFFICE USE

Mr Mafani   :   DATE   Signature :   _____

OFFICE USE   Number of Samples: _____   DATE : _____