



**RHODES UNIVERSITY**

*Where leaders learn*

**2020**

**First Years'**

**Academic and Support Guide**



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**RHODES UNIVERSITY**  
*Where leaders learn*

# First years' Academic and Support guide



## CONTENTS

Vice-Chancellor's welcome message . . . . .	5
Director of Student Affairs' welcome message . . . . .	7
SRC welcome message . . . . .	8
General information . . . . .	9
Definitions . . . . .	10
Orientation week 2020 . . . . .	12
Academic orientation . . . . .	12
First years' orientation programme . . . . .	13
Academic orientation programme . . . . .	15
Additional important information . . . . .	17
Academics . . . . .	18
Academic support . . . . .	18
Extended Studies Programme . . . . .	18
Making curriculum choices . . . . .	19
Course changes . . . . .	19
Academic deans and faculty staff . . . . .	20
Faculty of Humanities . . . . .	20
Faculty of Commerce . . . . .	21
Faculty of Education . . . . .	22
Faculty of Law . . . . .	23
Faculty of Pharmacy . . . . .	24
Faculty of Science . . . . .	25
Student wellness and support . . . . .	26
<b>Being Well &amp; Aware</b> workshops for first years . . . . .	26
Hall and SRC activities and events for first years . . . . .	27
A-Z . . . . .	28
Alcohol on campus . . . . .	28
Ambulance services . . . . .	28
Animals on campus . . . . .	28
Awards . . . . .	29
Bereavement . . . . .	29
Books . . . . .	29
Bursaries . . . . .	29
Cafeteria . . . . .	30
Career counselling . . . . .	30
Cell phones . . . . .	30
Certification of documents . . . . .	30
Clubs and societies . . . . .	30
Communication with the University . . . . .	31
Community engagement . . . . .	31
Computer facilities . . . . .	32
Counselling Centre . . . . .	33
Criminal offences . . . . .	33

Disabilities . . . . .	33
Environmental concerns . . . . .	34
Event organisation on campus. . . . .	34
Examinations . . . . .	34
Fees. . . . .	36
Fire safety. . . . .	36
Harassment . . . . .	38
Health Care Centre (HCC). . . . .	38
HIV/AIDS . . . . .	40
Insurance . . . . .	40
International students . . . . .	40
Leave of Absence (LOA) . . . . .	41
Legal problems . . . . .	42
Library services and hours . . . . .	42
Lost property. . . . .	43
Meals. . . . .	43
Oppidan facilities. . . . .	44
Parking on campus . . . . .	44
Photocopying and printing . . . . .	44
Policies of the University . . . . .	44
Pregnancy. . . . .	45
Psychological Wellness. . . . .	45
Residence support. . . . .	46
Safety and security . . . . .	46
Sexual assault procedures and management. . . . .	48
Sport at Rhodes . . . . .	49
Student Disciplinary Code. . . . .	49
Student funding. . . . .	50
Student identity cards . . . . .	50
Student Representative Council. . . . .	51
Student Services Council . . . . .	51
Substance abuse . . . . .	52
Suicidal and para-suicidal crises . . . . .	53
Medical services . . . . .	55
Useful advice. . . . .	60

# Vice Chancellor's welcome message

It is with great delight that I welcome you, our new students, to Rhodes University. If you have been counting days to the start of your exciting new experience at Rhodes University, we too have been waiting expectantly for your arrival. Welcome! You are about to embark on an important and exciting adventure of your life – a journey of self-discovery.

You are joining a 116-year old university with an enviable reputation for and legacy of academic excellence and of nurturing the exceptional intellectual talent of young people like you. Our University enjoys the best pass and graduation rates of any South African university. We have outstanding postgraduate success rates and enjoy one of the best research outputs per academic staff member of any South African university. Our academics are at the forefront of knowledge creation and knowledge dissemination in their fields of research. This means that our students are taught by academics who are actively engaged in creating new knowledge. You have chosen wisely indeed!

We are proud of and strive to maintain our reputation as an outstanding university that provides high-quality formative education for its students. A university is a space for contestation of ideas; ideas are the lifeblood of our intellectual endeavour. And so, not only do we expose our students to new knowledge, skills and competences, we also develop and nurture their ability and capacity to reason, analyse, reflect, and to argue using knowledge. Our approach to teaching and learning is one that seeks to expose our students to the nature of knowledge and induct them to the intricacies and the mysteries of creating new knowledge and adapting or applying old knowledge in new contexts.

Rhodes University is a learning community. We learn from and through each other, and for us learning extends beyond a lecture theatre, seminar room, library, or laboratory. It also occurs in sports and social clubs, student societies, extra-curricular activities and through participation in community engagement initiatives. Your involvement in these and other activities outside of the classroom is essential for your holistic development, growth and education. You must, however, learn to balance your academic demands, extracurricular activities and social life in order to become a well-rounded and well-educated graduate of Rhodes University.

One of the exciting aspects of the university experience is the opportunity to meet and interact with other young people who come from different social, economic, geographic, linguistic and cultural backgrounds. This diversity is essential to create a vibrant intellectual, social and cultural environment which is key to achieving academic excellence. Our University works hard to create a caring and supportive institutional culture and an affirming environment which values and celebrates diversity and respects and appreciates



individual difference. We encourage you to keep an open mind and be willing to share your ideas, perspectives, views and experiences with other students in a manner that enhances understanding of what it means to be fully human. More importantly, we encourage you to form new bonds of friendship with other young people whose lived experiences may be different from yours.

As an institution “where leaders learn” and with the motto *Vis Virtus Veritas* (Truth, Virtue and Strength), we encourage our students to develop the capacity to raise critical, complex and uncomfortable issues that face our society and humankind. Using the power of reasoned and rational argument and logic, they can persuade those who may hold views that are different from theirs. Use of intimidation, coercion and violence as a legitimate form of engagement can never be tolerated at Rhodes University. We encourage our students to endeavour at all times to uphold the values that we cherish deeply in an institution of higher learning: treating each other with respect, dignity and honesty. Every member of the Rhodes University community enjoys all the rights enshrined in our Constitution. In particular, no one has a right to interfere with the bodily integrity of another person without their consent. Our University has a zero-tolerance to sexual and gender-based violence. There is no place for behaviour motivated by xenophobia, racism, sexism, homophobia, transphobia and all other forms of intolerance, bigotry and chauvinistic attitudes at Rhodes University.

Rhodes University’s orientation programme is designed not only to provide you with information on courses that are on offer at Rhodes University but also to expose you to the wide array of services and opportunities provided by the University to enrich your experience and enhance your chances of success.

Our academic and support staff are here to support you; they are here to help you realise your dreams, hopes and aspirations; they are here to help you navigate the important transition into adulthood; they are here to make your university experience a positive, rewarding and a fulfilling one. As a small University with dedicated, committed and professional staff, we are able to offer that personal touch that may make a difference in your life. We encourage you to use all the professional assistance and support services available to you.

Use your time at Rhodes wisely; discover your passion and find your purpose in life. And, as Donovan Bailey advises, follow your passion, be prepared to work hard and sacrifice, and above all don’t let anyone limit your dreams.

We wish you much success in the years ahead at Rhodes University. Welcome to a place of hope, welcome to a place that inspires imagination, and welcome to a place that nurtures creativity, welcome to a place of ideas!

**Dr Sizwe Mabizela**  
**Vice-Chancellor**

# Director of Student Affairs' welcome message

Congratulations on being admitted to Rhodes University, you are now part of the Rhodes University community. The Division of Student Affairs wish to ensure that your journey is a seamless one, filled with growth and most importantly with academic success. This new stage in your life may be daunting and exciting as you will be adjusting to a new cultural, social and academic environment. During this time of adjustment and transition, we are here to ensure you are supported throughout your academic journey.

The Division offers a wide range of new experiences outside the classroom. Through the different services offered by the Division, the University aims to ensure the holistic development of our students. The University wishes to create an opportunity for growth and development in support of the academic project.

We invite students to take advantage of our services that are positioned to ensure ethical leadership, responsible citizenry and academic success. We particularly provide services that ensure your wellbeing is taken care for in the areas concerning emotional wellbeing, health, personal welfare as well as providing development and leadership opportunities. These life-changing opportunities are located in three sections that constitute the Division of Student Affairs, Wellness Section, Sport Administration and Student Services. This guide aims to introduce you to the services offered by the three sections.

Humiliating initiation practices are prohibited at Rhodes University. The University condemns acts of harassment (sexual or otherwise) including the bullying, belittling, embarrassing, frightening or humiliating other persons, and all forms of demeaning behaviour, including shouting or screaming at new students. The University will take swift action against any individual or groups found to not be honouring the spirit of respect inherent in all orientation programmes.

Whenever you are in need and do not know where to go, please visit the Division of Student Affairs Offices. We are here to listen, refer, guide and support.

*Ndininqwenelela okuhle kwizifundo zenu.*

All the best with your studies.

**Nomangwane Mrwetyana**  
**Director: Student Affairs**





# SRC welcome message

It gives me great pleasure to welcome you to Rhodes University on behalf of the 2020 Student Representative Council (SRC). This is a new space that will bring new opportunities and challenges into your life. The transition from being a learner in high school to being a student in university comes with a lot of freedom that is coupled with complexities that will require great responsibilities.

For most of you, this might be the first time you are far away from home, some of you will probably feel lost and alone. Some of you will adjust to this space quicker than others. Given that we are students ourselves, we as the SRC have been there before. We know how it feels and are familiar with the experience. This is why the 2020 SRC, alongside our substructures, have entrusted ourselves with the task of being there to guide and support you. We also hope to make the overall experience of your first year relatively easy and memorable.



You have made it to Rhodes University, pat yourself on the back for this is a great achievement! There were many applications and yours was successful! You are privileged to be part of this university, a university that is internationally recognised, well known for its academic excellence, and prides itself in the leadership it produces.

Remember the main reason you are here is to get the degree, NEVER FORGET THAT! Pay enough attention to your academics and don't be shy to ask for assistance. Some of you are the first in your families to have made it into university, make the most of this opportunity. As the SRC, ours is to guide, support and represent you; to help you realise your ambitions and achieve them. We will support you in becoming a leader and a graduate who will be a pioneer for change.

Grahamstown is a very small town. You will not find some of your favourite restaurants, shops and the like. It can get lonely and dry sometimes, hence we urge you to participate in extramural activities, to network and make friends. Always make sure to strike a balance between your academic and social life. We wish you every success as you are about to start this new journey and we are confident that you will find it an immensely rewarding experience.

Allow me to introduce to you the Student Representative Council of 2020:

Katlego Sharon Mphahlele	President
Masixole Njengele	Vice-President
Shanti Khosa	Secretary General
Ubenathi Sisusa	Treasure General
Laura Eastham	Academic
Tanaka Makaure	Activism & Transformation
Leboghang Nkambule	Community Engagement
Putuma Balintulo	Environmental
Beverly Chanaiwa	International Affairs
Xiletelo Mabasa	Media
Naledi Zihle	Oppidan
Ryan Osborn	Projects Manager
Zenande Myephika	Residence
Zandile Gcumisa	Student Benefits & Sponsorship
Litha Stuurman	Sports and Societies

And in those few words, we welcome you to Rhodes University! *Siyanamkela kwi University yase Rhodes. Rea le amogela mo University ya Rhodes.*

**Katlego Sharon Mphahlele**  
**President**

# General information

This booklet contains the 2020 orientation week programme, information about each faculty and the subjects on offer.

Advice and guidance is also available from the Career Centre (Steve Biko Building), faculty deans, your hall warden, house warden and lecturers. There is an SRC Helpdesk in Eden Grove, and students there are happy to answer any questions you may have. If you are still in doubt about anything, ask a student guide, staff member, hall or house warden, sub-warden or a member of your house committee.

In planning your curriculum, you need to make full use of the following resources:

- this booklet: read it carefully
- the Rhodes University website: check the details of the subjects which interest you.  
<https://www.ru.ac.za/academic/faculties/>

The booklet also contains information about all the services that are available to you at Rhodes, how to access computing facilities and the internet, and what to do when you get sick, need a Leave of Absence or suffer some unexpected misfortune. It also contains important rules about the residential system, student discipline, and the examinations.

As a student, you must register each year, so that we have a record of your progress. Your administrative registration ensures that the University has an up-to-date record of all your personal details such as your home address, local Grahamstown address, medical aid, car registration, etc. We also take a photograph of you for our records, which appears on your student card.

Remember to quote your student number in all correspondence with the University; this is our primary means of identifying you in our records. Please also note that the University will use your Rhodes email address to communicate with you, so check it regularly.

# Definitions

**Academic transcript:** An official summary of all the courses a student has taken and the marks achieved for each. Obtainable from the Student Bureau.

**Aegrotat:** An Aegrotat is a certification one obtains if one is unable to attend an examination because of genuine ill health, or for some other serious reason, such as the death of a member of your family. The Aegrotat then allows one to write another (equivalent) examination later (usually early the following year), known as an Aegrotat examination. Applications to sit such examinations must be made within one week of missing the examination on ROSS and must be supported by a doctor's certificate or other proof that the request is genuine.

**Class rep:** An elected member of the class who represents the views of the class in the academic departments.

**Course:** One of several programs in a particular subject for example, 'English 1' is a single course, which is followed in second year by 'English 2' and in third year by 'English 3'.

**Curriculum approval:** Your curriculum is the group of subjects, which you have chosen to study for the year. This choice must be formally approved by the Dean or his/her assistant at the start of each year and entered into university records.

**Credit:** A course, which has been passed by a student (a pass mark at Rhodes is 50%).

**Curriculum approval:** The process through which you choose your subjects for the year (this is subject to various constraints). *This choice must be formally approved by the Dean or his/her assistant at the start of each year, and entered into the University's records.*

**Dean:** The academic leader of each faculty e.g. the Dean of Science, Humanities, Law, etc.

**Degree:** What you aim to achieve after three/four years of study, after you have passed the requisite number of courses with credits in two major subjects and other ancillaries (the total number of credits varies from faculty to faculty).

**DP certificate:** Duly Performed certificate. In order to write final examinations, students must be able to show that they have attended the required amount of classes (usually 80%), written all tests and handed in all classwork. If you do not perform, you will be notified that you have lost your DP certificate.

**Extended DP:** Special permission from the Dean to register (often with conditions) for a course that was failed, without having to attend the lectures of the course, provided that the student participated in the course and earned a DP in the course the previous year. A DP can only be extended for one year.

**Faculty:** A grouping of academic departments (e.g. The Departments of English, Anthropology, Politics, etc. are all part of the Humanities Faculty).

**F1:** 45 – 49%

**F2:** 30 – 44%

**F3:** 0 – 29%

**F:** Fail

**F1S/ F2S:** Fail: Permitted to write a supplementary examination in this course in January/ February of the following year.

**FSS:** Fail: Permitted to write a supplementary examination in this course of condition that attends summer school for the course.

**F1N/ F2N:** Fail with permission to write a "re-write" examination in this course in November/ December of the current year.

**FSM:** Failed sub-minimum

**Head of Department:** Each department (e.g. statistics) has a head of department, an academic (usually a professor) who teaches and is also in charge of running the administrative aspects of the department.

**Major:** A subject which a student takes successive courses in, usually over 3 years. For example, English would be a major subject if the student completes 'English 1' in first year, followed by 'English 2' in second year, and followed in third year by 'English 3'. Each student must have two major subjects in their degree.

**Plagiarism:** The unacceptable practice of presenting material that has been written by someone else, as one's own work. All sources must be clearly acknowledged. Penalties for plagiarism at Rhodes are severe.

**Professor:** A senior academic within a department in a faculty.

**Registration:** The official record of a student's personal details, identity, and details about the courses they are taking, year by year. Students must register at the start of each academic year.

**Semester:** The academic year is divided into two semesters. The first semester starts in February and ends in June. The second runs from July to November. A semester credit is a half-year course, worth half a credit.

**Supplementary exams:** These are repeat examinations offered only under special circumstances in some faculties for students who have failed exams and have met the relevant faculty requirements to qualify for such examinations.

**Swot days:** Usually the Monday to Thursday, following the last day of lectures of semester one (mid-year) and semester two (end-of-year).

# Orientation week 2020

## BE PREPARED

Please ensure that during orientation week you carry with you at all times:

- This orientation programme booklet;
- your student card (as soon as you get one).

At the end of each day, try to prepare thoroughly for the next day, decide on your programme and work out where you must go.

During this week, you will often be asked for your student number (shown in your acceptance letter, and on your student card e.g. 20M1234).

We recommend that you take a preliminary timetable when you go to have your curriculum formally approved. Your subject choice should be checked when it is captured on the computer system and you will not normally be allowed to register for subjects with clash.

NOTE: curriculum approval does not happen in departments in spite of what some notices may say. What you do in departments is limited to signing up for tutorials and possibly practicals. Within a few hours of having your curriculum approved, your courses will be visible on your personal course record.

You should check this on ROSS ([ross.ru.ac.za](http://ross.ru.ac.za)) and notify your faculty dean as soon as possible if the courses listed are not correct.

Administrative registration and formal curriculum approval must be completed before you may attend any lectures.

## ACADEMIC ORIENTATION

Studying at a tertiary level requires a very different understanding of what you need to do as a learner and how you need to go about doing those things.

During orientation week, you will also have the opportunity to think about what different groups of subjects can offer you by attending the panel discussions where members of staff specialising in these areas and students from these areas will try to give you a taste of what they offer. You will then have an opportunity to ask questions of the panel.

Please note that some subjects will appear in more than one panel.

Remember, also, that you do not have to take only subjects from one panel-area. Unlike other places, Rhodes University offers you the opportunity to combine subjects in any way you like provided your timetable will allow it. This will even include taking subjects from different faculties if you want to. Believe it or not, a combination of music and musicology and mathematics of computer science is not unusual!

So, enjoy the week. Go to as many panels as you possibly can and expose yourself to an entirely new world of thinking and interest that has opened up to you now you are registered at Rhodes University!

# First years' orientation programme

## FRIDAY 31 JANUARY

14h00	Local and international student registration	Student Bureau
16h00	Residences open for first years	All residences
17h00 - 18h30	Supper	Dining halls

## SATURDAY 01 FEBRUARY

07h00 - 18h00	Administrative registration & welcome first years	All residences
09h00 - 17h00	Parents library tour	Main Library
13h00 - 14h00	Lunch & SRC dining hall visits	Dining halls
15h00 - 16h30	Parents' walking tour	Drostdy lawns
15h00 - 16h30	Students' walking tour	From residences
17h00 - 18h30	Supper	Dining halls

## SUNDAY 2 FEBRUARY

09h00 - 10h00	Faculty Deans talk to parents	Monument
10h00 - 10h30	Dean of Law talk to parents	Monument
10h00 - 11h00	Student Professional Services exhibition	Monument
11h00 - 12h00	VC & SRC President address	Monument
13h00 - 14h30	Welcome reception for parents, guardians, 1st years	Dining halls
15h00 - 16h30	Parents' walking tour	Drostdy lawns
15h00 - 16h30	Students' walking tour	From residences
17h00 - 18h30	Supper	Dining halls
18h30	SRC Acoustics Evening	Drostdy lawns

## MONDAY 3 FEBRUARY

09h00 - 10h30	Compulsory session for first years: student services	Monument
11h00 - 12h30	Faculty Deans talk to first years	Monument
13h00 - 14h00	Meatless Monday lunch & SRC dining hall visits	Dining halls
14h15 - 16h15	Academic orientation	See O-Week guide
16h30 - 17h30	Being well and aware workshops	Barratt 1 & 2/Drama theatre
17h00 - 18h30	Meatless Monday supper	Dining halls
19h00 - 20h00	Wardens' welcome address	Residences
20h00	Hall/residence events	Residences

## TUESDAY 4 FEBRUARY

08h45 - 16h00	Academic orientation	See O-Week guide
13h00 - 14h00	Lunch & SRC dining hall visits	Dining halls
16h30 - 17h30	Being well and aware workshops	Barratt 1 & 2/Drama theatre
19h30 - 22h00	RU Jamming (upper campus)	Great Hall

WEDNESDAY 5 FEBRUARY		
08h45 - 16h00	Academic orientation	See O-Week guide
13h00 - 14h00	Lunch & SRC dining hall visits	Dining halls
16h30 - 17h30	Being well and aware workshops	Barratt 1 & 2/Drama theatre
19h30 - 22h00	RU Jamming (lower campus)	Great Hall

THURSDAY 6 FEBRUARY		
08h45 - 16h00	Academic orientation	See O-Week guide
13h00 - 14h00	Lunch & SRC Purple Thursday	Steve Biko lawns
16h30 - 17h30	Being well and aware workshops	Barratt 1 & 2/ Drama theatre
19h00 - 22h30	RU Jamming final	Great Hall
	Returning students allowed back into residence	Residences

FRIDAY 7 FEBRUARY		
09h00 - 16h00	Formal curriculum approval	See O-Week guide
13h00 - 14h00	Lunch	Dining halls
08h45 - 16h00	Academic orientation	See O-Week guide
19h00 - 21h00	SRC sports & societies extravaganza	Great Field and Great Hall

SATURDAY 8 FEBRUARY		
09h30 - 12h30	SRC Extravaganza	Union Lawns
	Where's Rhodie	
	Community Engagement & Environmental Extravaganza	
	Self-defence training by Mr Gary Grapentin	Alec Mullins Hall
13h00 - 14h00	First years' Purple Event	Great Field

# Academic orientation programme

## MONDAY 3 FEBRUARY 2020

Venue: Barratt lecture theatres

14h15 – 15h05	Chemical & Medical Sciences
15h10 – 16h15	Creative Arts (Drama, Fine Art, Music)
16h30	Workshops/drama production for first years

## TUESDAY 4 FEBRUARY 2020

Venue: Barratt lecture theatres

08h45 – 09h35	Life Sciences
09h40 – 10h30	Media, Art & Culture (Art History & Visual Culture; Journalism & Media Studies; Anthropology)
10h35 – 11h25	Accounting
11h30 – 12h15	Learning at school, learning at university (CHERTL)
12h20 – 13h10	Academic writing (DVC: Academic and Student Affairs)
LUNCH	
14h15 – 15:05	Education
15:10 – 16:00	A Focus on Economics
16h30	Workshops/drama production for first years

### Library presentations

- Library presentations and library tours run throughout the day at the following times: 09h00; 10h00; 11h00; 12:00; 13h00; 14h00; 15h00.
- It is only necessary to attend one library presentation during the week.
- Sessions are held in the **Main Library**, on level 2 in the **Xstrata Training Room**

## WEDNESDAY 5 FEBRUARY 2019

Venue: Barratt lecture theatres

08h45 – 09h35	Studying Language (School of Languages & Literatures; Literary Studies in English; English Language & Linguistics)
09h40 – 10h30	Studying Literature (School of Languages & Literatures; Literary Studies in English; English Language & Linguistics)
10h35 – 11h25	Sports Performance & Ergonomic Sciences
11h30 – 12h20	Learning at school, learning at university (CHERTL)
12h25 – 13h10	Academic Writing (DVC: Academic and Student Affairs)
LUNCH	
14h15 – 15h05	Business Science
15h10 – 16h00	Social Sciences (Anthropology; Psychology; Sociology)
16h30	Workshops/drama production for first years

### Library presentations

Library presentations and library tours run throughout the day at the following times: 09h00; 10h00; 11h00; 12:00; 13h00; 14h00; 15h00. It is only necessary to attend one library presentation during the week. Sessions are held in the **Main Library**, on level 2 in the **Xstrata Training Room**

### Basic Computer training sessions

Basic Computer training sessions run throughout the day at the following times: 09h00; 10h00; 11h00; 12:00; 14h00; 15h00. Sessions are held at the **Jac Labs**



## THURSDAY 6 FEBRUARY 2020

Venue: Barratt lecture theatres

08h45 – 09h35	Computing, Software Development & Business Science
09h40 – 10h30	Ideas and Events (History; Philosophy; Political & International Studies)
10h35 – 11h25	Earth & Environmental Sciences
11h30 – 12h20	Learning at school, learning at university (CHERTL)
12h25 – 13h15	Academic writing (DVC: Academic and Student Affairs)
LUNCH	
14h15 – 15h05	Law (Law; Commerce; Humanities; Science)
15h10 – 16h00	Studying the world of work (Human Kinetics & Ergonomics; Management; Psychology; Sociology)
16h30	Workshops/drama production for first years

### Library presentations

Library presentations and library tours run throughout the day at the following times: 09h00; 10h00; 11h00; 12:00; 13h00; 14h00; 15h00. It is only necessary to attend one library presentation during the week. Sessions are held in the **Main Library**, on level 2 in the **Xstrata Training Room**

### Introduction to RUConnected and ROSS training sessions

Introduction to RUConnected and ROSS training sessions run throughout the day at the following times: 09h00; 10h00; 11h00; 12:00; 14h00; 15h00. Sessions are held at the **Jac Labs**

## FRIDAY 7 FEBRUARY 2020

Formal curriculum approval

09h00 – 16h00	Faculty of Humanities	Eden Grove, top floor, Seminar Room
	Faculty of Science	Eden Grove Blue
	Faculty of Commerce	Eden Grove Red
	Faculty of Pharmacy	Chemical Pharmaceutical Sciences building
	Faculty of Education	Big Lecture Theatre, Education building
11h00 – 12h00	Career development in the 21st century	Barratt lecture theatres
12h00 – 13h00	Career development in the 21st century (repeat)	Barratt lecture theatres
LUNCH		
14h00 – 15h00	International Students only (internationalisation, visa, immigration, medical aid, exchange programmes)	Barratt lecture theatres
16h30	Workshops/drama production for first years	Barratt lecture theatres

## ADDITIONAL IMPORTANT INFORMATION

It is important for you to attend a library presentation and tour, there are several presentations daily running Tuesday, 4 February to Friday, 7 February. These presentations will enable you to gain an understanding of how the library functions. The presentation and tour is repeated every hour from 09h00.

It is important for you to attend a **Basic computer training** session on **Wednesday**, 5 February 2020 there are six presentations running on the hour from 09h00 at the Jac Labs.

It is important for you to attend an **Introduction to RUConnected and ROSS training** session on **Thursday**, 6 February 2020 there are six presentations running on the hour from 09h00 at the Jac Labs. Since all Rhodes students have to use computers at some point, there are workshops for beginners and new students. The session will enable you to gain an understanding of how the Rhodes computer services functions. The session covers how to log in, check emails, write essays and print, how to use ROSS, RUConnected, etc. The workshop is repeated every hour. It is important that you attend one of the workshops.

It is important for you to attend a **Career development in the 21st century** on **Friday**, 7 February 2020, held at the Barratt Lecture Theatres. There are two sessions to choose from at 11h00 and at 12:00.

If you are an international student it is important for you to attend the **Internationalisation session** where subjects such as visa, immigration, medical aid, and exchange programmes will be covered. This **session is compulsory for international students** and will be on **Friday**, 7 February 2020, at 14h00 in the Barratt lecture Theatres.

## ACADEMIC SUPPORT

Our academics, administrators and support staff work hard to create an environment that will help you to realise your potential. If you find that you are struggling with your academic studies in the first few weeks, seek help:

- First, approach your tutor or lecturer, and speak to them about your difficulties. Most departments offer some guidance for the first assignment, etc.
- Speak to your sub-warden or warden, and to your fellow students. They can offer support and advice.
- Speak to the dean of your faculty he or she may advise that you drop one of your subjects and adjust your programme.
- Extended Studies Programmes have been specially devised to help students who have been admitted to Rhodes without meeting the usual entrance requirements (see below).
- Do not keep your problems to yourself. Seek help.

## EXTENDED STUDIES PROGRAMME

Extended Studies Programmes are offered in the faculties of humanities, science and commerce. Students who do not automatically qualify for direct admission to Rhodes University, are selected and invited to be part of the programme, using a variety of criteria. The programmes help students adapt to the faculties' academic requirements through carefully structured courses in supportive learning environments. All courses in the programmes earn credits that contribute towards achieving a degree, and students can complete their BSc, BCom, BA or BSocSc degrees in four years.

Each faculty programme operates differently. The science Extended Studies Programme has stand-alone, year-long courses that are separate from the mainstream. In the Humanities Extended Studies Programme students take fewer than normal mainstream courses in their first year of study, and are supported during this time with extra classes. For both of these programmes, the first year is therefore limited in terms of choice of courses, but from second-year students have a wider choice of courses and degrees, which they complete along with mainstream students. In contrast, the commerce Extended Studies Programme is structured over the first two years and includes a mixture of supported mainstream courses and extended courses. Again there is more choice in courses that can be taken in the later years of study. Extended Studies students are also provided with computer, information and academic literacy courses, and other faculty-specific courses where necessary.

For more information on individual programmes see:

Humanities	Judith Reynolds	Room 217D, Theatre Block
Science	Karen Ellery	Room 215, Theatre Block
Commerce	Ivy de Vos	Room 217A, Theatre Block

Or visit the website: <https://www.ru.ac.za/teachingandlearning/esu/>

## MAKING CURRICULUM CHOICES

In the course of orientation week, you will need to make decisions about the subjects you want to study in your first year.

Rhodes University offers two kinds of degrees at undergraduate level: professional qualifications and general formative degrees. Professional qualifications including the LLB and BPharm degrees lead directly to a career in a particular area. The general formative degree, such as the BA, BSocSci, BSc and BCom, exposes students to a wide range of subjects in the early years of study. Two subjects are then chosen as 'majors' to study at third-year level.

Many students come to the University thinking they are going to do a 'BA Psychology' or a 'BSc, Computer Science', but what may, in fact, happen is that you will do a Bachelor of Arts degree in which Psychology may be one of your majors, or a Bachelor of Science degree in which Computer Science may be a major.

There are many benefits to doing a general formative degree rather than a narrowly focused program, which leads you to careers in only one subject area. You may well find that the area in which you think you want to study this week is actually very different to what you imagined. You might also find that you absolutely love another subject and that this is what you want to study. Yet another advantage of a general formative degree is that it allows you to find a different way to attain your dream of graduating if you happen to fail a subject. The structure of the degree allows you to be guided by the Dean, or another senior staff member, towards success if you do have problems along the way.

## COURSE CHANGES

Students sometimes find that after attending a few lectures in one of their courses, they wish to change to a different course. While it is not advisable to switch a course after teaching has begun (because you will miss lectures, and be under pressure to catch up on reading and other work), there is a two-week grace period at the start of the academic year during which such changes can be made. After which **no further changes** will be permitted.

If you wish to change one or more of your courses, go to your Faculty Dean for advice before making the change on ROSS or at the Student Bureau.

Unless you change your registration in this way, you will encounter enormous problems later such as not being allowed to write examinations in subjects for which you are not registered, or being charged fees for handouts for courses you have not taken.

It is your responsibility to ensure that you have a registration certificate that accurately reflects all the courses for which you are registered. If you wish to drop a course then you can do this on ROSS or via the Dean of your Faculty.

Make sure that your registration is accurate. If you don't, your transcript will reflect that you did not write (DNW) the examination for that subject.

# Academic deans and faculty staff

ALL students MUST attend one of the Faculty presentations on Sunday 2nd February 2020. These will provide a basic outline of how the Faculty functions and the degrees that are offered. You can receive further advice from Faculty staff on Thursday, 6th February throughout the day.

By Friday morning, all first year students must have a very clear idea of what subjects they will enrol for.

## FACULTY OF HUMANITIES

**Dean: Professor Tom Martin**

**Deputy Dean: Professor Mark de Vos (Academic)**

**Deputy Dean: Professor Enocent Msindo (Research)**

The Faculty of Humanities is by far the largest Faculty at Rhodes University with eleven academic departments and two schools, it offers a rich variety of courses within four broad categories:

- **Arts:** Fine Art, Drama, Music
- **Languages:** isiXhosa, English, Afrikaans, English Language and Linguistics, French, German, Latin, Greek, and Chinese
- **Professional Courses:** Journalism and Media Studies
- **Social Studies:** Sociology, Psychology, Anthropology, Political Studies, History, Philosophy, Art History and Visual Culture, Classical Civilization

The Faculty of Humanities offers a very wide range of possible degrees and course combinations, Students can major in journalism and politics, classics, and french, german isixhosa, afrikaans or any other language offered or management and industrial sociology or organizational psychology, fine art and history. information systems and english or philosophy. anthropology, computer science and music. mathematics, drama or linguistics. there are many possible combinations; students are requested to read the rules of their degrees to make sure they are on track to complete their degree within the allocated period.

The faculty offers an excellent liberal arts education – an education for life which is formative for any career choice. A liberal arts education provides students with critical reasoning skills, in particular, the ability to analyse and evaluate arguments, to probe for hidden assumptions to organize complex material in coherent ways. A humanities degree enhances student's ability to understand the views of others, to communicate well, to cope with ambiguity and uncertainty. And to acknowledge one's own ignorance. An education introduces students to the formative moments of their histories, their societies, and their identities. It allows students to enjoy worlds of music and drama and literature and languages. All of the above may be combined with degrees or courses, which are more immediately career-orientated than the liberal arts education. Specialised degrees in journalism or fine art or music are offered. However, all within the context of a broader, rather than technical, education. A humanities degree opens worlds; it provides education and not training. As such, it provides students with critical skills and characteristics, which are so important for our individual and national development.

## FACULTY OF COMMERCE

**Dean: Professor Dave Sewry**

**Deputy Dean: Professor Lynette Louw**

A commerce degree from Rhodes University provides vibrant, motivated, hard-working graduates with a qualification that is vital in forging a career within the competitive and exciting world of commerce.

The Faculty of Commerce consists of four academic departments, namely: accounting, economics, information systems, and management.

The Faculty of Commerce awards the following degrees:

The **Bachelor of Business Science**, a four-year career-focused degree premised on the application of quantitative methods. The curriculum enables students to specialize in one or more of the following fields: economics, information systems, management, quantitative management and computer science.

The **Bachelor of Commerce** is a three-year degree with the aim of providing the graduate with a good academic grounding in the major areas of commerce. The four curricula offered are:

- The general curriculum which allows for a wide combination of subjects in second and third year, including at least two major subjects
- The accounting curriculum, which is aimed at students wanting to enter the accounting profession.
- The law curriculum is available to students who would like to enter the legal profession or to follow a BCom degree with a legal emphasis. A candidate who follows this curriculum can gain enough exemptions from the LLB degree subjects to complete the LLB requirements in two further years of study.
- The inter-faculty curriculum enables students to include a science or humanities major in their BCom degree.

The **Bachelor of Economics** degree is designed for students who want to include the maximum number of Economics courses and related subjects in their curriculum.

The Commerce Extended Studies Programme is intended to supplement the instruction of major subjects within the commerce faculty. Students enrolled in the Commerce Extended Studies Programme receive additional literacy and numerical instruction via extended, augmented or developmental courses. After successfully completing two years of the program, students may proceed to the regular degree streams offered by the faculty.

## FACULTY OF EDUCATION

**Dean: Professor Di Wilmot**

**Deputy Dean: Professor Eureta Rosenberg**

The Faculty of Education is committed to the provision and understanding of quality education, and to the transformation of education at local, national and global levels. It is concerned with education in the broadest sense, including the learning of children and adults, the professional preparation of initial and in-service teachers, non-formal education, the leadership and management of educational systems and the professional development of academics in higher education. The faculty is actively involved in research, national policy development, and professional and community work within service learning and mutually beneficial community engagement programs.

There are two ways of becoming a qualified teacher at Rhodes. The first way is by completing a four-year Bachelor of Education degree for Foundation Phase Teaching (Grades R to 3). This new program, which is in its fourth year of being offered at Rhodes, addresses the need for more competent and inspiring isiXhosa home language teachers in the Foundation Phase. The second way of becoming a teacher at Rhodes is by capping an undergraduate degree (BA, BSc, BCom) with a one-year Postgraduate Certificate in Education (PGCE).

Three PGCE programs are currently offered:

- Foundation Phase Teaching (Grade R-3)
- Intermediate Phase Teaching (Grade 4-6)
- Senior Phase/FET Teaching (Grades 7-9 and 10-12)

There are certain subject requirements at each of these levels and it is important for a student intending to take this route to discuss these with the Head of the Education Department or the Dean of Education at the outset of their bachelor's degree.

The Faculty of Education strives to be the faculty of choice for teacher education in South Africa. We are committed to producing critical, creative, ethical, competent, reflective and reflexive teachers, researchers and leaders in education. We strive in everything we do to encourage reflective practice among our students since it was precisely the absence of critical engagement that has left this country's education system in the precarious position it is in today. Professional growth, through creative and critical engagement with theory, practice, and context, is fundamental to our work. We ensure that all students succeed by offering appropriate high-quality academic support for our students. Student success (measured by its student retention and throughput rates) is of the best in South Africa.

## FACULTY OF LAW

**Dean: Professor Rosaan Kruger**

**Deputy Dean: Prof Laurence Juma**

Rhodes University was the first university in the country to appoint a full-time law professor in 1905. We have a long and proud tradition of legal education which, together with our committed involvement in research and community engagement, brings us in line with the university's vision of engaged, relevant, up-to-date and responsive higher education.

The faculty offers three degree-programs:

- LLB (at undergraduate level);
- LLM (at postgraduate level, by thesis only); and
- PhD (at postgraduate level, by thesis only).

There are three pathways to obtaining an LLB degree at Rhodes University:

- Students obtain a first bachelor's degree in any of the other faculties at Rhodes with Legal Theory as one of their major subjects, whereafter they apply to the faculty for admission to the LLB to be completed in two years;
- Students complete their first year of study, registered for a bachelor's degree in any of the other faculties at Rhodes University with a curriculum inclusive of Legal Theory as a major, and apply for admission to the LLB degree after the first year to complete the degree in after a total of four years at the university;
- Students obtain a Bachelor's degree without any law courses or insufficient law courses, and apply to the Faculty of admission to the LLB to be completed in three years.

Details and examples of curricula, and details as to the rules of the Faculty can be found in our Survival Guide: can be found at <https://www.ru.ac.za/law/studying/>

For each of these pathways entrance requirements exist, as set out in the *Rhodes University Calendar* and survival guide.

In Legal Theory 1, 2, and 3 academic support is provided to students in the form of tutorials that are compulsory at first and second year level. At these levels students are divided into small groups in which their learning is guided by a tutor who is trained and supervised by the course lecturers. Tutorials for Legal Theory 3 students are conducted by academic staff.

The Faculty of Law is housed in Lincoln House on St Peter's Campus. Tutorials for Legal Theory 1 students are conducted at the faculty, while lectures for this course are held on the main campus. Lectures for LLB students are held in Lincoln House. The Alastair Kerr Law Library is situated on the ground floor of Lincoln House and has an extensive collection of South African legal publications, and a significant collection of international and comparative legal materials. The library hosts a 30-station computer lab for student use and has printing and photocopying facilities. The library also subscribes to numerous electronic databases, which students can access for purposes of their research and learning. Numerous study areas are available throughout the library.

Integral to our legal education is our Law Clinic. The Grahamstown office of the Clinic is situated in New Street, and the clinic has a branch office in Queenstown. The clinic provides free legal advice to indigent members of our community, while it exposes our students to legal practice and hones their skills on consultation, communication, case management, and file management. Prospective legal theory students and their parents are invited to direct further enquiries to the dean of the faculty at [r.kruger@ru.ac.za](mailto:r.kruger@ru.ac.za).



## FACULTY OF PHARMACY

**Dean: Professor Sandile Khamanga**

**Deputy Dean: Dr Carmen Oltmann**

The mission of the Faculty of Pharmacy at Rhodes University is to promote pharmaceutical care through education, research, scholarship, creative endeavour and service.

The Faculty falls under two general areas of control: The university itself and the South African Pharmacy Council (SAPC), which is the statutory, body controlling the profession of pharmacy in South Africa.

It is a multi-discipline, single department separated into divisions to form a professional faculty. This is because, as a profession, pharmacy comprises a closely integrated body of knowledge and skills. Any student studying for the BPharm degree is therefore required to take very nearly all courses given by the faculty.

The Faculty of Pharmacy at Rhodes is comprised of four divisions:

- Pharmacology
- Pharmaceutics
- Pharmaceutical Chemistry
- Pharmacy Practice

The course for the BPharm is of four years' duration. At Rhodes University, the cognate departments of the university (chemistry, botany, computer science, and mathematics) teach some first year courses.

Performance in a course is assessed in terms of:

- The results of prescribed examinations, and/or
- Assessment of such essays, exercises, tests, reports, assignments and practical

The Bachelor of Pharmacy degree (BPharm) offered at Rhodes University grants access to an internship and professional competency evaluation. Internships can be completed in the community, hospital, industrial or academic setting. Interns are required to work at an accredited training site for at least twelve months, and are required to successfully complete the pre-registration exam and submit evidence of Continuing Professional Development (CPD). Successful completion of the internship is followed by registration as a Community Service Pharmacist (CSP), and working as a CSP in the public sector. Successful completion of the CSP year allows registration with the South African Pharmacy Council as a fully qualified pharmacist, which permits the applicants to practice the profession of pharmacy within the Republic of South Africa.

The work of a registered pharmacist may be performed in the following sectors: manufacturing, wholesale, community, hospital, research, or academia.

Pharmacy as a profession provides an essential component of the health services of the nation and involves a multi-disciplinary degree, which forms a unique link between the broad fields of the basic sciences and the pharmaceutical sciences.

Pharmacy is the channel through which the advances of modern science and technology provide the agents needed in the prevention, diagnosis and treatment of disease.

Further details will be presented during orientation week and can be found at the faculty website: <http://www.ru.ac.za/pharmacy> or in the Faculty of Pharmacy handbook.

## FACULTY OF SCIENCE

**Dean: Professor Tony Booth**

**Deputy Deans: Professor Jo Dames & Mrs Joyce Sewry**

The Faculty of Science is a grouping of fourteen academic departments, which teaches subjects such as physics, zoology, and chemistry, which are normally taken only in science degrees. Some of the department's offer courses which may also form part of a humanities degree (such as geography) and others offer courses that may also form part of a commerce degree (such as mathematics).

The departments in the Science Faculty are Botany, Biochemistry & Microbiology, Biotechnology Innovation Centre, Chemistry, Computer Science, Environmental Science, Geography, Geology, Human Kinetics & Ergonomics, Ichthyology & Fisheries Science, Mathematics, Physics & Electronics, Statistics, and Zoology & Entomology.

The Science Faculty offers four degrees:

- The **BSc (Bachelor of Science)** is the usual first degree in the Faculty and requires a minimum of three years of study after school. A wide range of subjects, most of which are scientific in nature, can be studied in order to qualify for this degree. This degree may be taken over three or four years depending on school results.
- The **BSc(InfSys) (Bachelor of Science) (Information Systems)** is a three-year degree intended for students who wish to become computer specialists in a commercial environment. It has a more rigid curriculum than the ordinary BSc degree.
- The **BSc(Hons) (Bachelor of Science with Honours)** may be regarded as a fourth year to an ordinary BSc in which the student normally studies one of the subjects taken in the final year of the BSc, but in greater detail. The usual entrance requirement is that students must have obtained at least a second-class pass (60% or more) in this subject in the ordinary degree.
- The **BSc Extended Studies Programme**. This program is taken by students with the ability to complete a degree but whose socio-economic and educational background has not fully prepared them for first year. These students spend two years in this program, after which they join the mainstream BSc students.

The faculty places great emphasis on the undergraduate experience but also focuses on research and postgraduate education, and all departments offer MSc and PhD degrees.

# Student wellness and support

## STUDENT WELLNESS AND SUPPORT SERVICES AVAILABLE

During orientation week, all students (both those in residence and those who plan to live in town) are required to attend workshops and group discussions coordinated by the residence halls which will cover a range of important social issues which will help you make informed choices about how you engage with life at university.

These compulsory workshops will help you explore such issues such as sexuality, substance abuse, the effects of alcohol, coping with stress and depression and give you information about what support groups or structures are available in case you need help. One workshop will be in the form of an interactive dramatic presentation where students can engage with performers and express their views. The workshops are held in the afternoons and evenings and the details of time and venues will be made available to you on your arrival. We also focus on issues of diversity and equity and engage you in actively thinking about human rights and about what sort of behaviour is regarded as unacceptable on campus.

At Rhodes we value tolerance and mutual respect for individual differences, and would like all students to be assured that we are committed to creating the best conditions for learning, scholarship and research. A fundamental part of our ethos is the protection of, and respect for, the diversity and dignity of all members of the university community.

## BEING WELL & AWARE WORKSHOPS FOR FIRST YEARS

	Monday 3 February	Tuesday 4 February	Wednesday 5 February	Thursday 6 February	Friday 7 February
HALLS	<b>16h30 – 17h30</b>				
Lilian Ngoyi	Mental Health & Wellness  <b>BARRATT 2</b>	Playback stories <b>RHODES THEATRE</b>	Transformation @ RU Consent	Fire safety & security awareness	NICDAM EXHIBITION <b>09h00 - 13h00</b>  <b>DROSTDY LAWNS</b>
Nelson Mandela					
Oppidan		(Oppidan & Drostdy)	<b>BARRATT 1</b>	<b>GREAT HALL</b>	
Allan Webb	Fire safety & security awareness  <b>GREAT HALL</b>	Transformation @ RU Consent <b>BARRATT 1</b>	Playback stories  <b>RHODES THEATRE</b>	Mental Health & Wellness  <b>BARRATT 2</b>	
Kimberley					
Miriam Makeba					
Desmond Tutu	Transformation @ RU Consent  <b>BARRATT 1</b>	Mental Health & Wellness  <b>BARRATT 2</b>	Fire safety & security awareness  <b>GREAT HALL</b>	Playback stories  <b>RHODES THEATRE</b>	
Hobson					
Hilltop					
Founders					
Courtenay-Latimer	Playback stories  <b>RHODES THEATRE</b>	Fire safety & security awareness  <b>GREAT HALL</b>	Mental Health & Wellness  <b>BARRATT 2</b>	Transformation @ RU Consent  <b>BARRATT 1</b>	
Drostdy					
Jan Smuts					
St Mary's					

## HALL AND SRC ACTIVITIES AND EVENTS FOR FIRST YEARS

	Monday 3 February	Tuesday 4 February	Wednesday 5 February	Thursday 6 February	Friday 7 February
	<b>19h00</b> Wardens' welcome				
Desmond Tutu	Residence and hall events	<b>19h30</b> RU JAMMING (upper campus)  <b>GREAT HALL</b>	Residence and hall events	<b>19h00 – 22h30</b> RU JAMMING final  <b>GREAT HALL</b>	<b>19h00 – 21h00</b> SRC societies and sports extravaganza
Hilltop					
Kimberley					
Lillian Ngoyi					
Miriam Makeba					
Nelson Mandela					
Allan Webb	Residence and hall events	Residence and hall events	<b>19h30</b> RU JAMMING (lower campus)  <b>GREAT HALL</b>		
Courtenay Latimer					
Drostdy					
Hobson					
Founders					
Jan Smuts					
St Mary					
Oppidan					

## ALCOHOL ON CAMPUS

While we need to recognise that the consumption of alcohol is a normal social activity and will always be a part of student life, we encourage a mature and responsible approach among students to drinking.

Rhodes University has a “Responsible Use of Alcohol” policy and all students are advised to read it (see the Division of Student Affairs website). Some of the more relevant University liquor regulations are as follows:

- No function (including residence and inter-residence functions) which involves the consumption of liquor may be held during the first five days of the first term without written permission from the Registrar. Application for such events must be made to the Registrar. The aim of this regulation is to avoid exposing new students to “liquor pressure” in their introduction to university.
- Similarly, no functions may be held during the week before swot week.
- Written permission must be obtained from the hall warden for the consumption of alcohol at any hall or house function, or any other function within the precincts of the hall.
- Written permission must be obtained from the Registrar for the consumption of alcoholic beverages at any function held on University property, other than those within the precincts of the hall or house.
- Alcohol allowed in residence should be in the form of beer, wine, spirit coolers, and premixes, where the concentration of alcohol should not exceed 20% and by volume ethanol 20% v/v.
- Only the residents of a particular house may participate in the residence pubs their halls (in those Halls which allow such pubs to operate).

Organisers of all functions are required to supply soft drinks in sufficient quantity.

The preparation and consumption of drinks containing more than one alcoholic beverage and the holding of ‘boat races’ and ‘down downs’, in particular, are forbidden and regarded as serious punishable offences.

In terms of the Student Disciplinary Code, please note that in addition to the above-mentioned items, that those students who, under the influence of alcohol or intoxicating liquor, interfere with the rights of others or their property will face disciplinary action and may result in the imposition of hours, and endorsed disciplinary and academic records. Alcohol may only be consumed on any part of the University property with the requisite permission as per the Student Disciplinary Code.

Students are required to take note that possession of glass bottles and glasses containing alcohol and soft drinks in areas that have been designated glass-free areas by the Registrar is a contravention of the Student Disciplinary Code and will be dealt with in terms of the provisions of the Code.

It is also worth noting that, unlike in the criminal justice system where intoxication sometimes acts as mitigation, at Rhodes intoxication is seen as an aggravating factor, as is expressly provided for in the Student Disciplinary Code.

## AMBULANCE SERVICES

If a student undergoes a medical crisis, the first port of call is the Health Care Centre where staff will make the necessary decisions regarding the need for doctors or an ambulance. All medical expenses (apart from the basic services provided by the Health Care Centre) are the student’s responsibility, and if the student does not have any medical aid, they will have to rely on state medical services.

After-hours emergencies: RU ER24 number: 010 205 3068 (from 16h30 until 08h00)  
 Settlers Hospital: 046 602 5000  
 Provincial ambulance: 046 622 9102 Or dial: 10177  
 First aid: St John’s Ambulance, 24 Hill Street, 046 636 1650  
 Ambuvent: [ambuvent@ambuval.co.za](mailto:ambuvent@ambuval.co.za) or [ambuvent@gmail.com](mailto:ambuvent@gmail.com), 071 894 8730

## ANIMALS ON CAMPUS

Rhodes University does not allow students to keep pets in any residence, or to bring their pets onto campus. The only exception to this rule is where written permission has been granted to have a companion animal for medical reasons. Application for such permission must be made to the Registrar/DSA.

Students living in town may decide to keep pets, but this means extra responsibilities. Every year scores of animals are left hungry and homeless when careless individuals go away on holiday, leave town, or decide that their pet is no longer young and cute. It is essential to consider the pros and cons of pet ownership before taking this big step.

For more information, please visit [www.ru.ac.za/environment/resources/animalcare](http://www.ru.ac.za/environment/resources/animalcare)

## AWARDS

### Community Engagement Awards

Student volunteers are awarded certificates at the end of each year of volunteering. Special awards are made to individuals, residences, halls, sport clubs or societies where exceptional contributions have been made to community engagement including:

- Gold Awards for student volunteers
- Residence/Hall of the year
- Student Society of the year

### Environmental Awards

Students who demonstrate consistent and noteworthy efforts to promote sustainability are eligible for Environmental Awards. They can be nominated in an individual or group capacity in two categories:

- RU individual (staff or student)
- RU society or residence

### Investec Top 100

The Oppidan Press, Investec Bank and The Division of Student Affairs annually present special awards to 100 students who have excelled in various fields during their time at Rhodes University. Pictures and brief bio statements are published in a special edition of the Oppidan Press. There is an annual call for nominations/applications for both categories of the award, and a panel of judges makes the final decision. Criteria for these awards are described on the Career Centre website.

## BEREAVEMENT

If a close family member is seriously ill or dies, you must inform your house warden or the Division of Students Affairs immediately. There are various ways in which the university is able to support you during such a difficult time, helping you make contact with a psychologist at the Rhodes University Counselling Centre, and authorising absence from your lectures.

## BOOKS

Departments advertise ahead of time which textbooks are prescribed for courses, often on their departmental web pages. Second-hand copies of the same books are usually available from students proceeding into the next year and they place their advertisements on the departmental notice boards early in the year.

Note: It is important to buy the correct edition of a prescribed book. Earlier editions are often very different. If you prefer to buy new copies, the main local bookseller is:

**Van Schaik, 129 High Street**

Weekdays: 08.30–17.00

Saturdays: 08.30–12.30

## BURSARIES

Should a student wish to apply for external bursaries, please collect a booklet called The Bursary Register which contains information about external bursaries and scholarships. This booklet is available at the Student Funding Office (Student Bureau, Eden Grove Building) and the Main Library

## CAFETERIA

There is a cafeteria near the Library which sells light snacks and beverages and operates during work hours.

An oppidan student needs to register for oppidan meals, once they have completed administrative registration. A detailed description of the procedure to be followed, as well as the cost of the meals, can be found at: [www.ru.ac.za/residentialoperations/mealbookings/oppidandininghall](http://www.ru.ac.za/residentialoperations/mealbookings/oppidandininghall)

## CAREER COUNSELLING

The Career Centre is on the first floor of the Steve Biko building (next to the Rhodes swimming pool) and is open Monday to Friday between 08h00 and 16h30. To book an appointment please call (046) 603 7070 or email [counsellingcentre@ru.ac.za](mailto:counsellingcentre@ru.ac.za)

The Centre offers students personal career counselling and provides the following services:

- Walk-in services - no appointment is necessary if you have a quick query that can be answered in five minutes.
- Individual appointments - to discuss and explore study and career options. Ranges from 30 to 50 minutes and can be booked through the administrative assistant at the Counselling Centre.
- Career Assessments: also booked through the admin assistant
- Various Workshops throughout the year to support and encourage future career success
- CV writing and Interview Preparation workshops
- Career Publications: To inform and guide students in their career development while at Rhodes University and upon graduation.

## CELL PHONES

Students are not permitted to bring cell phones into tests and examinations. If you are caught being in possession of a cell phone in these circumstances, disciplinary action will follow as per the Student Disciplinary Code. Depending on the nature of the transgression, severe sanctions may be imposed.

Students are urged to take note that under no circumstances will staff in test or examination venues take responsibility for cell phones brought to the venue.

It is also very important to remember that cell phones can be very disruptive and annoying when they ring during lectures, seminars or in the Library. Please be considerate and switch off your cell phones whenever you enter the library.

## CERTIFICATION OF DOCUMENTS

If you need an official university transcript of your academic record, or a certificate of “good conduct” you can get it from the Student Bureau. Certain staff in the Student Bureau, the Cory Library and the Main Library are Commissioners of Oaths if you need to certify or authenticate any other document.

## CLUBS AND SOCIETIES

The SRC oversees the operation of nearly 80 different clubs and societies that operate under their auspices. Each society has its own elected leadership committee (chair, treasurer, secretary, etc.), is responsible for organising their own functions and monitoring their budgets. These societies include cultural interest groups (e.g. debating, drumming, and poetry) religious societies, political and awareness-raising groups, and environmental clubs. Students are encouraged to attend the SRC’s societies evening during orientation week in order to get more information about what is on offer. All societies charge an annual membership fee.

## COMMUNICATION WITH THE UNIVERSITY

Your university email address is the Registrar's Division's sole means of contacting you. It is imperative that you check this regularly, and that you set an automatic forward from this mailbox to another mailbox that you may use. It is also vital that you provide the University with updated telephonic and address details.

The university will occasionally need to communicate with you while you are a registered student for the following reasons:

- To query your curriculum registration if necessary
- To respond to requests /applications from you (e.g. for exam concessions, AEG applications, etc.)
- to inform you of your academic status (including DP warnings)
- To convey faculty board decisions which relate to you (including the award of your degree and for some, decisions about academic probation or academic exclusion)
- To inform you of emergencies and crises on campus (including power and water outages or medical emergencies).
- The university also communicates with students in the following two ways:
- Important notices are posted electronically on the Division of Student affairs website which is updated on a daily basis: [www.ru.ac.za/studentaffairs](http://www.ru.ac.za/studentaffairs)
- Urgent messages sent to "student news". Students are encouraged to subscribe to this list: [lists.ru.ac.za/mailman/listinfo/studentnews](mailto:lists.ru.ac.za/mailman/listinfo/studentnews)

Note: Rhodes University does NOT send your exam results by email. Students can either look them up on ROSS or subscribe to an SMS service through ROSS.

## COMMUNITY ENGAGEMENT

Engagement with our community offers students opportunities that become a meaningful part of their education at Rhodes University.

Student volunteerism, which involves the popular Engaged Citizen Programme as well as initiatives by halls, residences, clubs and societies, give hundreds of students an opportunity to go beyond their academic environment and using their capabilities and working jointly with residents of our community.

There are four volunteer programmes:

- Engaged Citizen Programme
- Early Childhood Development Programme
- Siyakhana@Makana
- 9/10ths Mentoring Programme These have proved to be a valuable resource to many of the local NGO's, schools and CBO's in our community. Over 800 students of the 8000-strong student body participate annually, and their specific skills, strengths and interests are matched to the needs of organisations. Volunteer training prepares students for their volunteer activities and is followed up by reflection sessions throughout the year.

Leadership opportunities are available for students within the respective volunteer programmes, so that they are equipped to carry out their roles with training and mentoring support.

A year-end function and certificate ceremony recognises student volunteers, student researchers, sports clubs, student societies, community partners, halls and residences for their contribution.

The four volunteer programmes are based in the Community Engagement Office with over 40 community partners. The opportunities to volunteer are wide and varied. Transport is provided for all students registered on the respective volunteer programmes.

For more information, contact the Coordinator on (046) 603 7230 or go to [www.ru.ac.za/communityengagement](http://www.ru.ac.za/communityengagement)

Students are requested to **NOT** give money or food to beggars in town. There are other, more effective ways to help.





## COMPUTER FACILITIES

Rhodes University has widely accessible computer facilities available to all registered students.

### **Your username and e-mail address**

During the administrative registration you will provide the University with an e-mail address that you are actively using and you will be given a username and password that will let you access all of the University's computer facilities. This username and password is your online identity while you are at Rhodes. Treat your password as you would your ATM PIN. Don't share it with anyone.

For most services your username will be your student number with the letter g in front, e.g. g20a1234. For wifi access (eduroam) you need to add @wf.ru.ac.za to your regular username, e.g. g20a1234@wf.ru.ac.za to login.

Your Rhodes e-mail address is your username with @campus.ru.ac.za added, e.g. g20a1234@campus.ru.ac.za. The university will use this e-mail address for all official correspondence with you while you are at Rhodes. E-mail sent to your "@campus" e-mail address will be delivered to the e-mail address you specified during registration. You can check or update this forwarding e-mail address in ROSS.

### **Accessing the internet on campus**

The student networking service is available in residences and all public areas and allows you to connect to the University's network using your own private computer or other wi-fi enabled device.

If you need help with your device and connectivity, you can visit the Student Help Desk in the Main Library. Student IT technicians are on duty during the Library operating hours, except during swot week and exams. Information and instructions are also available at [www.ru.ac.za/studentnetworking](http://www.ru.ac.za/studentnetworking)

### **Don't have a computer?**

There are computers in public and departmental computer labs in the New Arts Building, Physics, Eden Grove, Bantu Stephen Biko Building, the Main Library and residence common rooms. Labs are often used for practical and other classes during the day, so you may find that some are only available after hours. Jacaranda lab is open 24 hours.

### **Need help?**

Since all Rhodes students have to use computers at some point, there are workshops for beginners (check the timetable in your orientation booklet) where you will learn how to log in, check your email, write essays, print, use ROSS and just get to grips with the Rhodes Network. There are IT lab assistants in most labs during term time who can provide assistance with common tasks.

### **Other stuff you need to know**

Rhodes university has a comprehensive acceptable use policy, which is available at [www.ru.ac.za/aup](http://www.ru.ac.za/aup). Your attention is drawn to the sections about respecting other people's privacy and copyright. Rhodes University does not tolerate copyright infringement. Failure to adhere to the Acceptable Use Policy or IT Facilities Use and Conduct Code, as published by the Information & Technology Services Division, and read with relevant legislation, will lead to disciplinary action as per the Student Disciplinary Code.

You can print to the public printers in the library, computer labs, and residences. Printing is charged per page, so you'll need to buy printing credit before you start. This can be done through at [ross.ru.ac.za](http://ross.ru.ac.za)

### **Need IT consumables and equipment?**

There is an IT shop located at the Struben Building which sells most routine IT consumables and peripherals from flash sticks and portable hard disks to complete computers.

The shop is open Monday to Friday from 8.30 to 13.00 am and 14.00 to 15.30. Queries can be sent to [itshop@ru.ac.za](mailto:itshop@ru.ac.za).



## COUNSELLING CENTRE

The Student Counselling Centre (top floor of the Bantu Stephen Biko Building) provides a professional, free service to all Rhodes University students experiencing psychological problems. The Counselling Centre operates from a holistic wellness model and supports students in terms of their physical, academic, social emotional and spiritual functioning.

The psychologists will take your concerns seriously and will maintain the strictest level of confidentiality.

The following services are offered:

- Confidential individual counselling
- Relationship counselling
- Group therapy for students with similar interests and goals.
- An after-hour line for psychological emergencies: 010 205 3068. During office hours, students experiencing a psychological emergency will be assisted immediately by the psychologist on call.
- Study skills workshops on issues pertinent to students such as time management, stress management and exam preparation.
- Self-help material and information pamphlets covering various topics.
- Provision of referral information. If we are unable to help you, we can tell you about other services that may also be able to help).

Please make an appointment at the Counselling Centre by phoning (046) 603 7070 or emailing [counsellingcentre@ru.ac.za](mailto:counsellingcentre@ru.ac.za). We are open Monday to Friday 08h00–16h30 (and during lunch time).

## CRIMINAL OFFENCES

Students need to remember that they are subject to laws of the land while at Rhodes University, and they will **not** be given special treatment by prosecuting authorities if they break the law.

Typical offences committed by Rhodes University students include driving whilst under the influence of alcohol, shop-lifting and vandalism (including stealing or breaking pot plants or road signs). Being a student is not regarded as a mitigating factor. If you are convicted of any of these offences in a court of law, you **will** have a **criminal record** and this will mean, among other things, that you will not be able to travel overseas or emigrate.

## DISABILITIES

If you have a disability of any kind, please make sure that the Division of Student Affairs is made aware of this. They will make every effort to ensure that the necessary support and assistance is provided for you. Some of the services and facilities that are available in order to assist students and to provide reasonable accommodation include:

- Working with the Student Bureau on processing application forms of prospective students who disclose severe disabilities in order to assess and recommend the nature of services and support that Rhodes University should be providing for them.
- Making appropriate residential placements, especially where physical and mobility impairments are involved.
- The Exam Concessions Committee receives and processes all applications from students who request concessions for exam, tests or assignments. The policy and procedure document for concessions applications is available from the Registrar's Office and website.
- The Office of the Division of Student Affairs works with individual students in order to assess their needs and assist them to get support or assistive technology and devices within the resource constraints
- Computers with special software such as voice recognition, text magnification trackball for ease of motion use and so forth, for the exclusive use of students with disabilities have been installed in the Main Library. These computers will greatly assist students with visual and hearing impairments, as well as students with learning disabilities.

## ENVIRONMENTAL CONCERNS

In the vision and mission statement of Rhodes University, there is a commitment to playing a leading role in establishing a culture of environmental concern by actively pursuing a policy of environmental best practice. Students can work together with their Environmental Representatives, both in residence or off-campus, to address environmental concerns. The SRC Environmental Councillor provides support to environmental reps and sits on the Rhodes University Environmental Committee, which reports to senate.

Rhodes University has a social-ecological perspective of sustainability which recognises our need for clean air, drinkable water, healthy food, opportunities to learn, generate income, enjoy a reasonable quality of life and live in a peaceful and just society and also recognises the needs of other people and future generations. This means that we need to avoid polluting or using up all the natural resources, and live within the limits of what natural ecosystems are able to provide.

The Rhodes University Environmental Sustainability Policy demonstrates a commitment to:

- Enhancing the environmental focus of teaching and research
- Reducing our ecological footprint in terms of infrastructural development and use of environmental goods and services
- Facilitating more sustainable energy, waste and water management, and usage strategies
- Actively engaging with staff, students and other stakeholders to promote sustainability.

For more information visit [www.ru.ac.za/environment](http://www.ru.ac.za/environment)

## EVENT ORGANISATION ON CAMPUS

Student organised events must follow the correct protocol:

- Any event involving alcohol during the first term requires permission from the Registrar's Division.
- Any large event must be approved by the Division of Student Affairs at least six weeks prior to the date.
- Division of Student Affairs permission complete a proposal and email it to [studentaffairs@ru.ac.za](mailto:studentaffairs@ru.ac.za)
- Safety/Events Committee pre-approval  
If the DSA pre-approves the proposal, you need to then submit the proposal to the RU Safety and Events Committee for consideration in terms of safety-related factors. Email your proposal to the chair at [execdirector.iof@ru.ac.za](mailto:execdirector.iof@ru.ac.za)
- The Safety/Events Committee will invite the student organising committee to a meeting where the proposal will be tabled and, where necessary, refer the organising committee to the relevant administrative structure to address final logistical concerns.
- Division of Student Affairs final approval: The DSA will give final approval for the event to take place, pending approval from the Safety/Events committee. The Director of Student Affairs decision is final.

For more information, visit [www.ru.ac.za/safety/resources/majorevents](http://www.ru.ac.za/safety/resources/majorevents)

## EXAMINATIONS

The Registrar's Division co-ordinates the examinations at Rhodes. Exams are written in June and October/November. Examination timetables for these are posted on ROSS at least one month before the commencement of the examinations.

### Seating plans

Seating in the examination venues are pre-arranged according to courses and a seating plan is placed outside the entrance of the exam venue.

### Punctuality

Morning (AM) sessions start writing at 08h30 and afternoon (PM) sessions start writing at 14h00.

Candidates are reminded that they must arrive thirty (30) minutes before the scheduled start of the examination and be seated no later than fifteen (15) minutes before the scheduled start of each session. For

an 08h30 examination students must arrive by 08h00 and be seated by 08h15. The venue doors will be locked ten (10) minutes before the scheduled start of the examination.

If you find the doors have been locked by the time you arrive, do not panic: the doors will be re-opened when the papers have been distributed. Please note that you will only be admitted to the exam venue up to one hour after the start of the session, but you WILL NOT get additional time to compensate for your late start.

### **Toilets**

Use these before you arrive to write your exams to avoid the queues that build up in the exam venue just before the exam. Students who wish to go to the toilet during the exam may only do so after the first hour, and will be required to sign in and out of the venue. Nobody is permitted to leave the exam venue during the final half hour of the exam.

### **Personal Items**

Nothing may be brought into the examination venue other than stationery items in a transparent plastic sleeve. These must be placed on the desk. No other bags are permitted inside the venue.

### **Cell phone**

No cell phones may be brought into the venues and no facility to store cell phones will be available. Only items of clothing that are being worn are permitted – no additional items.

### **Examination entry**

Candidates should note that they are eligible to write examinations ONLY in those courses which appear on their CURRENT course record. Students who have been attending a course without being properly registered for it will NOT receive results for it.

If you have stopped participating in a course without formally dropping it, your results will show DNW (did not write) for that particular course. If you have not already done so, it is imperative that you check your course record. Ask for a copy in the Student Bureau if you are unable to use ROSS (Rhodes Online Student System). If necessary, have your record corrected now to avoid the difficulties mentioned above.

Candidates are warned that if they fail to produce positive identification (current Rhodes University student card/ID book/passport or driver's licence) at any examination session they may be liable to a fine of R250.

Candidates may be disqualified if:

- They take into any examination hall or are found during the examination, to be in possession of any books, memorandum, notes or any papers whatsoever, except such answer books or other books, papers or materials as may be supplied by the Examinations Office;
- They are in possession of any mobile/ wireless digital devices with data storage and/or communication capabilities (e.g. cell phones, PDAs, etc). Cell phones, in particular, are not permitted in any venue. Leave them at home.

Candidates are warned that they may be liable to a fine of R250 if:

- they aid or attempt to aid another candidate;
- they obtain or attempt to obtain aid from another candidate;
- they communicate or attempt to communicate, in any way, with another candidate, or any unauthorised person.

Any such candidate may be further dealt with in such manner as determined by Senate.

### **Special examinations**

A student who wishes to apply for a special examination must submit an application on the subscribed form to the Student Bureau within 24 hours of the end of the examination missed. No late applications will be considered. The application will be forwarded immediately to the Head of the department concerned, who may refuse the request in which case the student gets zero) or who may grant the examination, to be written within 72 hours of the end of the examination missed. The fee for a special examination is 10% of the current BA fee.



### **Reporting a timetable clash**

Students who have a direct clash (i.e. more than one examination scheduled on the same date and at the same time) should report this clash on the prescribed form to the Student Bureau as soon as the final timetable has been released. Arrangements will be made for the students to write the examinations at a separate venue on the day in question - one paper will be written in the morning session and one will be written in the afternoon session. (Please note: having two, examinations scheduled for the same day but not at the same session does not constitute a clash.)

### **Applications for extra time**

Students requesting extra time or other concessions in examinations because of a temporary disability, permanent disability or because of some other disability impacting their learning, must apply on ROSS with a medical certificate or supporting documentation to the Student Bureau.

The deadline for applications is at least one month before the start of examinations (usually the end of April for June examinations; and end of September for November examinations). Once the application link on ROSS has disappeared, it means that the concession applications has closed.

Only applications for concessions in respect of unexpected and exceptional circumstances (e.g. broken finger of the student's writing hand) will be considered after this date, although it is usually recommended that such students apply for aegrotat.

The following principles determine whether you will be granted extra time.

- Students facing severe degenerative diseases will be granted extra time on compassionate grounds. Corroborating evidence is usually required.
- Students suffering from permanent disabilities for which additional time is granted need apply to the Committee only once, at the start of their academic careers.
- Extra time is not normally granted in the case of conditions that respond well to medication, e.g. epilepsy or attention deficit syndrome.
- Dyslexia does not normally constitute a reason for the granting of extra time.
- Not being English first-language speaker does not constitute grounds for the granting of extra time.
- Poor handwriting does not constitute grounds for the granting of extra time.

### **FEES**

A detailed explanation of fees appears in the Rhodes University Calendar. You should note that there are fees for different aspects of university life.

- Academic fees to enable you to do the course for which you register.
- Subject-specific course charges, which cover the costs of additional handouts or field trips.
- Fees for residence (if you choose to live in residence).
- Fees for voluntary extramural clubs, societies and activities which you choose to sign up for (e.g. debating society or tennis).
- An annual oppidan fee is charged if you live in town, which covers a range of services provided especially for oppidan students and is not refundable, regardless of whether you use the facilities or not.
- An additional levy is charged to international students.

### **FIRE SAFETY**

Students should pay special attention to fire safety on and off-campus.

#### **Fire Action – Four Golden Rules Alarm**

Raise the alarm to alert others – scream, whistle, push alarm, shout FIRE!  
Emergency Services: call the fire department, no matter how small the fire.

Extinguish: only try to extinguish a fire if safe to do so:

- The fire is small and not spreading;
- You know how to use the fire extinguisher;



- You have your back to a known SAFE EXIT.

Evacuate: Everyone must get out AS SOON AS POSSIBLE. Avoid suffocation by heat/smoke – stay low and crawl if necessary. Do not take risks:

- Do not open a closed door; there may be fire inside the room;
- Do not go back inside, until instructed by the Makana Fire Officer.

If your clothing catches fire, “stop, drop and roll” can save your life:

- Stop where you are;
- Drop to the floor;
- Roll around on the floor to smother the flames.

If another person catches fire, wrap them in a blanket, carpet or rug to smother the flames.

When operating a fire extinguisher, remember the word PASS:

P – Pull the pin

A – Aim nozzle at the base of the fire S – Squeeze the trigger

S – Sweep the nozzle from side to side

It is a punishable offence if any person tampers with or misuses any safety equipment, including fire extinguishers (Occupational Health & Safety Act, Section 38).

#### **General fire safety tips**

- Ensure ALL electrical switches are off before leaving the room.
- Do not overload electrical plug sockets.
- Avoid illegal and faulty electrical connections.
- Never place a heater or stove close to furniture or curtains, and never hang anything on or cover a heater;
- Never leave a stove (gas/ electric/ paraffin), open fire or braai unattended.
- If you have a braai, don't let the fire get too big and out of control, and put it out if the wind is strong.
- If the power goes off while you are cooking, switch off the appliance – the power might be restored anytime.
- Ensure candles are secure in a candle holder and cannot fall over (cut in half reduces the chance of falling over).
- Extinguish cigarette butts in a container of sand or water.
- Never smoke in bed.
- Plan for safe evacuation – have more than one exit from your house, and do not block passageways and exit doors/windows.
- Do not tamper with fire equipment and never park in front of a fire hydrant (remind your neighbours and visitors about this).
- If you have a garden hose, keep it rolled up and ready for use in case of a fire.
- If you have no extinguisher, keep an empty bucket for water or a bucket of sand.
- Make sure you know how to use your fire extinguisher.

Find more information at <https://www.ru.ac.za/safety/fire/>

#### **Oppidan fire safety**

Oppidan student digs should be managed responsibly, so they do not become a fire hazard. You must be proactive in ensuring fire safety in your digs.

- Electrical safety: ask your landlord to show you an up to date wiring certificate – you have a right to know if the electrical system is in safe working order.
- Fire extinguishers: ensure there are functioning fire extinguishers, especially in the kitchen and passageways – these are required by law. Backup: a bucket of sand is also useful.
- Smoke alarms: put portable smoke alarms (in each room if possible), if your landlord is not willing to install a smoke detection system.
- Fire drills: have a fire escape plan, and practice it together (once a term).
- Emergency contacts: keep a list of emergency contacts (in each room), save the Fire Department number on your cell phone. 046 622 4444 or toll-free 080 111 4444.

More info at [www.ru.ac.za/safety/emergencies](http://www.ru.ac.za/safety/emergencies)



### **Residence fire safety**

All residences should have an up-to-date emergency evacuation plan of action, and hold fire drills at least once per term (four per year). <https://www.ru.ac.za/safety/fire/>

A report on the fire drill and various other fire safety considerations are included in the quarterly "Health and Safety Report" submitted by the warden to the SHE Office.

More info at <https://www.ru.ac.za/safety/fire/>

### **HARASSMENT**

All staff and student harassment will be reported to the Manager of Student Wellness.

Once the complainant has reported the incident/experience of any form of harassment, four options can be considered. The complainant will be asked to select the option that he/she prefers in order to resolve and or address the harassment.

The options are as follows:

- Consultation: report the incident for record purposes or for any possible intervention as determined by the complainant's preferred scenario.
- Mediation: the complainant will choose a mediator of his/her choice from the list of RU trained mediators. The Manager: Anti-harassment & Discrimination will arrange the mediation process with all parties concerned. This option can only be selected if both parties agree to mediation.
- Disciplinary action: if the alleged perpetrator is a student, the matter will be referred the Disciplinary Office, if a student complainant chooses a disciplinary process. The ultimate decision to prosecute or not is made by the prosecutor and is based on the merits of the complaint, although the wishes of the complainant are taken into account.

The contact details for disciplinary related matters is [registrar@ru.ac.za](mailto:registrar@ru.ac.za)

Note that confidentiality will be highly observed.

If safety is a concern:

- A no-contact order can only be issued by the Vice-Chancellor
- Alternatively, the complainant can apply for a Protection Order at the Magistrate's Court
- Or contact the Anti-Harassment Office, Room 337, Steve Biko Building or Tel: 046 603 7515/8187 or email [z.mkhize@ru.ac.za](mailto:z.mkhize@ru.ac.za)

### **HEALTH CARE CENTRE (HCC)**

The HCC is the building on the left, near the top of Rhodes Avenue, the steep road that goes up the hill past Hobson House and CPU.

The nursing staff in the HCC are on duty throughout the term to provide a professional and caring service to students at Rhodes University. Five qualified nursing sisters who provide the services below run the health care centre. Students are welcome to discuss their problems and these discussions are confidential.

For students on medical aid, all emergencies will be referred to Settlers hospital via ER24 or Gardmed ambulance and the hospital staff will organise that the doctor meets the patient there. If no private Dr after hours, the hospital doctor will see the emergency. Appointments can also be made for the students to see the doctor at the surgery.

The student is responsible for the medical practitioner's charges and for the cost of prescribed medicines from local pharmacies. A doctor is available to see students every weekday and the charge is approximately half a normal consultation fee from the private sector per visit from the student account.

An appointment will be secured with the doctor via the Health Care Centre staff or Counselling Centre. Admissions at the HCC is free for ALL students, not only residence students but also for oppidans.



There are ten beds for in patients suffering from infectious diseases or ailments such as flu, tonsillitis, and gastroenteritis for those recovering after surgical procedures.

It is also a haven for those suffering from stress, anxiety, and depression. This in-patient facility is available free to students in residence and at a nominal fee to oppidans.

### **Opening hours**

During the term, please make an appointment online via ROSS, call 046 603 8523, or email: [healthcarecentre@ru.ac.za](mailto:healthcarecentre@ru.ac.za)

Monday - Friday: 08h00 -16h30

Saturday, Sunday and Public Holidays: 08h00 – 13h00

During university vacations: Monday- Friday: 09h30-12h30 (call 010 205 3068 from 12h30).

### **Medical emergency after hours**

For any medical emergencies after hours (from 16H30–08H00) daily and on the weekends), please contact the RU ER24 emergency number 010 205 3068. If the problem is not an emergency, then rather come go the Centre during office hours.

### **Free services**

- Treatment of minor ailments such as flu, tonsillitis etc.
- In-patient care for acute illnesses.
- Management and care of patients with infectious diseases.
- Post-operative observations
- Emergency assessment and crisis management. (e.g. rape)
- Voluntary HIV testing, including pre- and post-test counselling
- HIV AIDS medication
- Screening tests e.g. blood pressure.
- Family planning advice.

### **Services at a minimal cost**

- Vaccinations (flu, etc.)
- Pregnancy tests
- Pap smears and blood tests.
- Doctors clinic: approximately R270.00 per consultation, the fees rise annually
- Vitamins and appropriate medication for HIV & AIDS patients

### **Referral services**

Staff at the Health Care Centre can make referrals to a range of other medical services in the town, including private doctors and dentists, the Counselling Centre, the Psychology Clinic, the hospital, social workers and private counsellors.

Students who have undergone surgery recently or who are under private medical care, which requires follow-up treatment by the health care centre sisters should provide a letter of consent from their doctors.

### **Admissions at the Health Care Centre**

- 1) Infectious diseases such as:
  - a. tuberculosis, except for multidrug-resistant TB and extremely drug-resistant TB the length of stay is (14) days. We admit students who are in residence only, those in digs normally remain there, unless their digs-mates have not had exposure or the infectious illness before
  - b. chickenpox, rubella, mumps or any infectious diseases such as meningitis will be treated at a hospital level, the length of stay is five (5) days.
- 2) Acute illnesses such as dysmenorrhea, abdominal pain and headache the length of stay necessary is 1-2 days. We may admit acute illnesses where we are concerned for the health of the student and we wish to monitor the progress of the illness. This is at the discretion of the HCC staff. If necessary, the student may be referred to Settlers Hospital.
- 3) Post-operative care: the length of stay is about five days. Post-operative care may include wound care and pain management where the patient is stable and admission is at the discretion of the HCC staff.



## HIV/AIDS

Free strictly confidential HIV counselling and testing is offered by a partnership between the Counselling Centre and the Health Care Centre. This voluntary HIV testing is done along with the necessary pre- and post-test counselling, by appointment, at the Health Care Centre every afternoon.

The entire procedure, including the counselling and the test, is relatively brief, usually somewhere within 30 minutes. Rapid HIV tests are employed and student will be provided with their test result immediately. Students can be assured that the testing and counselling procedure follows strict protocols and that the service provided is confidential, professional and efficient. Students can obtain their HIV medication from the HCC.

The Counselling Centre is available to provide psychological support while the HCC provides medical support and advice for any student who is HIV positive. It is university policy that the rights of HIV-positive students are protected.

For more information, visit [www.ru.ac.za/studentaffairs](http://www.ru.ac.za/studentaffairs)

## INSURANCE

Students are NOT covered by university insurance while at Rhodes unless they are injured while engaged in activities for which the University remunerates them. All other insurance is the responsibility of each student; students are therefore strongly advised to ensure that they carry the necessary insurance against theft, housebreaking, fire and other similar risks.

Rhodes University will in no way hold itself responsible for any loss or damage by theft, fire or any other means to student's property kept in the residences either during term time or during vacations. All students' rooms doors are fitted with locks and students rooms should be locked at all times.

## INTERNATIONAL STUDENTS

The International Office provides a contact point and support for study abroad/exchange students, full degree seeking students, staff and visitors.

The International Office is tasked with making comprehensive internationalisation a reality right across the university, with roles at different times and in different circumstances: to initiate; to support; to work in partnership with, to consolidate, to communicate and to promote the RU academic endeavour with internal and external stakeholders. This includes but is not limited to conducting campus-wide surveys on issues of internationalisation and the experiences of international students here at Rhodes. The office also runs a successful Internationalisation at Home (I@H) project, bringing the world to Grahamstown as well as liaising with various partner universities globally.

### Visas

Once you have been accepted to study at Rhodes University, you will need to apply for a study visa at your nearest South African Embassy or VFS office in your country of origin. The study visa will stipulate the University and the degree for which you have been accepted and will be issued for the duration of your intended study period. You are permitted to work for 20 hours a week while you are studying, without further endorsing your visa. Under no circumstances should you arrive at Rhodes without a study visa. Students who arrive with a tourist or visitor's visa will be required to return home immediately.

If you are extending your study visa, you may apply for an extension from within South Africa, providing you do so 60 days before the expiry date of your current visa.

The International Office will assist with any visa-related queries or refer you to the nearest VFS Centre. Their website for ease of reference: [www.vfsglobal.com](http://www.vfsglobal.com).



### **Medical insurance/medical aid**

Proof of medical aid is a requirement for your study visa and needs to be in place for the duration of the visa. Medical aid is currently given for one year at a time. Please ensure that you keep your medical aid up to date at all times, while you are in South Africa. You will need to submit proof of acceptable South African Medical cover before you will be allowed to register. All medical cover must be processed via SANLAM Health Care Consultants. They can be reached via [aca.healthcare@sanlam.co.za](mailto:aca.healthcare@sanlam.co.za) or telephone 0860 100 380.

Students need to be aware that medical aid schemes have designated service providers/ doctors. Before consulting a doctor, students should check to ensure that the doctor they make an appointment with, is covered by their medical aid scheme. This can be achieved by regularly updating their information at the provider's rooms and ensuring they always have their medical aid cards with them. Should this not be the case, then students will be responsible for all the related medical costs.

The International Office facilitates a help desk with the Providers on campus and aims to do this once a month. Students will be advised via emails of the helpdesk dates and venue, both by the providers as well as the International Office. Always ensure your email address is correct and updated.

It is incumbent on the student as applicants to ensure that they meet the requirements for their VISA applications and renewals and failure to comply with immigration regulations may lead to termination of registration, studies and forfeiture of credits obtained if obtained in an improper manner. Students who fraudulently submit proof of medical cover will face disciplinary action.

More info: [www.ru.ac.za/internationalisation/](http://www.ru.ac.za/internationalisation/)

Contact details: [internationaloffice@ru.ac.za](mailto:internationaloffice@ru.ac.za) and 046 603 8182

### **LEAVE OF ABSENCE (LOA)**

If any student misses a class or cannot hand in an assignment for any reason whatsoever, they must apply for an LOA. Only the academic Head of Department has the power to grant LOA.

In order to get LOA, a student must obtain an LOA form from the Student Bureau and get it filled in by the appropriate person who can support their claims. Usually, this is a medical doctor/ staff at the Health Care Centre / Counselling Centre.

Students are given leave of absence for representing the University at high-level sports events, in which case Sports Admin must support the LOA request. LOA's will only be supported on the spot to students who display clear evidence of being ill at the time of appointment.

LOA will NOT normally be granted in the following circumstances:

- When a healthy student comes to claim a retrospective LOA for being sick at a time prior to the consultation;
- When the student misses a lecture due to waiting in the HCC, but proves to be in good health when attended to.

Students who claim to be suffering from severe headache, diarrhoea or vomiting will be kept in bed for observation before LOA is supported. If the symptoms do not recur within a few hours, the request for LOA will not be supported.

Students in residence are reminded that their wardens can support requests for LOA's on the grounds of illness as well, and that a subsequent visit to the HCC is not necessary. Oppidan students and students in residence may visit the HCC in order to get a leave of absence form signed, even if they do not wish to receive any medical treatment for their ailment.



## LEGAL PROBLEMS

The Rhodes University Legal Aid Clinic is a non-profit organisation, which provides free legal services to disadvantaged people living in and around Grahamstown as well as to provide a practical hands-on learning experience for Law students. A wide range of legal services are provided by the Clinic, but there is a specialist focus on family law, consumer law and hand law matters.

The clinic, at 118 High Street, is available to provide legal services to students in most cases. Tel: 046 603 9301

The SRC also provides students with legal advice and support in relation to University disciplinary matters.

## LIBRARY SERVICES AND HOURS

The Library Director and staff wish to welcome you to the Rhodes University Library, a hub of organized and discoverable knowledge. You have made a major transition from Matric to the University, and you have made Rhodes your University of choice. I wish to congratulate you on this giant leap and assure you that the Library will journey with you all the way and stop at nothing in assisting you to become quality graduates.

The Library is designed to align with the RU faculties and offers customized services for undergrads, postgrads, staff and visiting scholars.

All services rendered are designed in support of learning, teaching and research. This includes access to:

- Wide-ranging print and electronic
- Collections of journals, books and databases
- Electronic theses and dissertations
- Institutional Repository
- Various audio-visual materials
- National and International collections through interlibrary loans

Physical facilities include:

- The Information Commons for undergraduates
- The Research Commons and the Postgraduate Commons for postgraduates
- Two designated quiet study/reading rooms
- Lots of individual study space throughout the Library
- Computer and printing hubs
- Facilities for students with disabilities and temporary impairments.

All these areas offer a range of attractive and conducive study spaces for group and individual use. Throughout the library, you will find displays of new books and relaxing corners for recreational reading, which has been bolstered by a Popular Reading Collection.

As an undergraduate student, what do we have to offer you?

- The Information Commons on Level 2 is a dedicated space for undergraduates, where you are assisted by a Librarian and student navigators to get you started with finding information for your coursework.
- Advanced study and research. Information needs are supported by the Faculty Liaison Librarians, located in the different faculty sections of the Library.
- A Short Loan Service (Loans Desk, Level 1) for books that are recommended by lecturers or are in high demand.
- The Short Loan Reading Room (Level 1) doubles up as a 24/7 study area when the library is closed.
- Library orientation. Presentations will enable you to gain an understanding of how the Library functions. The Library will offer repeated presentations from Tuesday the 4th to Friday the 7th of February, and includes practical information on how to find Library material.
- Library access on and off-site. For this, you will need a valid student ID card to access the Library building at the start of the academic year. You will need to set your PIN/Password for off-campus access to the electronic resources from wherever you are.
- Environment and Resources that are designed to support your learning endeavours. In return, we expect



you to take note of the Library Use and Conduct Code, which is included in your orientation package.

#### Orientation and Training

- Orientation and library use during O-week.
- Tutorials on using the Library's online catalogue (OPAC)
- Customised research database workshops.
- Libguides (online guides) to finding, using and evaluating information on specific subjects.

Support at ALL times! No academic course can be confined within the walls of the lecture room or laboratory and the Library should, therefore, become an important part of your life as a student. For more information, visit our website at [www.ru.ac.za/library](http://www.ru.ac.za/library)

Situated at the heart of the campus, the Rhodes University Library is a state-of-the-art facility, which is the academic hub of student life, providing vibrant meeting, studying, discussion and recreational spaces.

#### Opening Hours

Monday-Thursday	08h30-22h30
Friday	08h30-18h00
Saturday	09h00-21h00
Public Holidays and during term	08h30-17h00

There are extended hours during exam times.

#### Requirements

A current student identity card to gain access to the University Library, borrow books from the collection, to gain access to the 24/7 facility and photocopying.

If you lose your student card, you must report it to the University Library immediately. As soon as the Student Bureau issues a new card, it should be presented to the Library Access Services Librarian so that your details may be updated on the system.

#### LOST PROPERTY

All lost property is handed to the campus protection unit, which is in Rhodes Avenue above Hobson House.

#### MEALS

All halls of residences have a self- service system, and formal dinners are held once or twice a year. Balanced meals are planned on a two-week cycle, ensuring that the nutritional needs of students are met. Menus, which cover two-week periods, are also available online. For lunch and supper, a student can choose from one of eight meal types: default, fast food default, fast food vegetarian, fast food Halaal, and vegetarian, health platter Halaal/ Hindu and African. All students are automatically booked for all meals according to the diet that they specify when they pre-register online. The default choice can be changed online, after registration.

Making a meal booking: log onto ROSS (<http://ross.ru.ac.za> and follow the options under «meal bookings» There you can:

- print the chosen meal list;
- unbook meals (single or blocks e.g. if the student does not eat breakfast they can un-book for the year or if they go away for a weekend they can un-book all meals for that period);
- Change the preferred diet.

All these options must take place at least 48 hours in advance of a particular meal. If a student does not take a meal and has not un-booked 48 hours in advance, the meal is regarded as taken and no credit will be given for that missed meal.

Credit accumulated from unbooked meals up to an amount specified annually in the University Calendar (amounts for undergrad and postgrad residences differ) will be credited to the student's fees account at



the end of the 2nd and 4th terms. The university does not monitor meal cancellations. No student will be permitted to cancel all meals. Oppidan students (those living in town) can also have a regular midday meal, using the same meal booking system after having registered as oppidan meal takers. A concise user manual for using the system is available here: [www.ru.ac.za/residentialoperations/mealbookings/mealbookinghelpdocuments/](http://www.ru.ac.za/residentialoperations/mealbookings/mealbookinghelpdocuments/)

## OPPIDAN FACILITIES

An oppidan is a student who does not live in a university residence. Most students living in digs have experienced life in residence for a year or two before taking the plunge to greater independence and responsibility.

Rhodes University provides a comprehensive support base for all oppidan students for which they pay an annual levy.

Support services include:

- Access to all facilities at Rhodes, including the Health Care Centre and the Counselling Centre.
- An oppidan hall warden who can provide advice and assistance on issues related to living in digs.
- A team of five sub-wardens whose role is largely a nurturing one: they visit the students living in their area, encourage them to get involved in social and sporting activities. They also promote good relations between 'town and gown', and encourage students to get to know their neighbours and clear up potential misunderstandings before they occur.
- A voluntary mentoring programme which pairs experienced students with first year students to assist them with their transition and getting to know the campus and ins and outs of being an oppidan student.
- A committee of oppidan students who provide leadership for the oppidan Hall.

## PARKING ON CAMPUS

All students who have cars in Grahamstown must supply the relevant information when they register. Parking on campus is limited. Anyone acquiring a car during the year must register it at the Student Bureau within three days. Failure to register a car is an offence in terms of the Student Disciplinary Code. You are requested to take care when driving on campus, observe the speed limit, be wary of pedestrians and park only in designated areas.

Parking spaces with a red dot outlined with a white circle are for staff only. You will be fined if you park in them. Traffic management falls under CPU. The National Traffic Act and the Rhodes University Student Disciplinary Code is implemented in the instance of contravention of traffic rules.

## PHOTOCOPYING AND PRINTING

Students can photocopy materials at the library, using their student cards, or print from any computer lab, or the main library (you can load money onto your student card at the Bureau). Printing balances can be checked on ROSS. For specialised printing, large format scanning, ring binding, laminating, conference poster, or general design services, visit the Printing Services Unit in the basement of the Geography building. Order here require internal printing unit orders, issued by administrators of departments or Halls. Cash payments are accepted, but PSU does not charge out to student accounts.

For more information, call 046 603 8242, email: [psuadmin@ru.ac.za](mailto:psuadmin@ru.ac.za), or go to [www.ru.ac.za/printingservices](http://www.ru.ac.za/printingservices)

## POLICIES OF THE UNIVERSITY

There are many policies and protocols, which are of particular relevance to students. Please visit the Rhodes University website for a complete list at <https://www.ru.ac.za/institutionalplanningunit/policies/policiesa-z/>

## PREGNANCY

Rhodes University will make every effort to support a pregnant student and ensure that the pregnancy does not disrupt her academic career.

Although each case will be considered on its merits, the University cannot take any responsibility for any potential health risks associated with pregnancy, or assume financial responsibility for special dietary requirements in residence, etc. Please visit the Rhodes University website for the policy documents at <https://www.ru.ac.za/institutionalplanningunit/policies/policiesa-z/>

Counselling and advice (for both parents-to-be) is available through the Counselling Centre, the HCC or a private practitioner. While we respect a student's right to confidentiality and the usual professional rules regarding this confidentiality will be respected, it is reasonable to expect a pregnant student to inform those parties who might be most immediately affected by their pregnancy. In particular, we strongly encourage the student to inform:

- The HCC to obtain basic health advice;
- A medical practitioner to obtain expert advice. A student with no medical aid can make an appointment at the HCC to see the University doctor at the normal reduced rate, who will then refer her to the Grahamstown Clinic for ongoing treatment during the pregnancy or to the State Hospital for termination;
- The house/hall warden, if the student lives in residence, so that she is aware of the student's condition and can assist her to make the necessary arrangements for the final stages of the pregnancy, when she will have to move out of residence;
- Their parents, where appropriate.

In the normal course of events, provided there are no medical complications, a student may remain in residence until the 36th week of pregnancy. The student will need to arrange for alternative accommodation during the final weeks of pregnancy or the actual birth of the baby. While the student may return to residence after the birth of the baby, the child will not be permitted to live with her there, and she is responsible for making appropriate child-care arrangements. There will be no financial penalty to the student if she wishes to have her room kept vacant so that she may return to it after the birth of the baby.

The usual arrangements regarding leave of absence can be made, with medical certification. The student can apply for an extended DP if circumstances qualify for this. If the time of birth is close to or coincides with examinations, the student can obtain permission to write these in the HCC or can apply to write an Aegrotat examination at a later stage.

The HCC does provide anti-retroviral to deal with mother to child transmission (MTCT). If the student is positive, she should arrange with her private doctor (if on medical aid) who will, in turn, implement their protocol to deal with MTCT.

## PSYCHOLOGICAL WELLNESS

Emotions and feelings of distress may include, tearfulness, feelings of sadness, irritability, difficulty concentrating on academic work, difficulties in sleeping (either difficulty falling asleep or once asleep, waking up during the night or early in the morning), feelings of worthlessness, loss of interest in previously enjoyable activities, changes in appetite, decreased energy and fatigue, and/or suicidal thoughts. Anxious thoughts and feelings may also be experienced, particularly when academic deadlines are close.

Tips for managing psychological distress:

- Get some exercise
- Physical activity can help reduce stress. Spend some time doing enjoyable physical activities.
- Take time out
- Give yourself short breaks during times of the day that tend to be stressful. A few moments of quiet time might help you feel better prepared to handle what's ahead without getting overly stressed.
- Use humour to release tension lightening up can help manage stress/anxiety. Use humour to help you face what's making you stressed and remember to have realistic expectations for the day.
- Practice relaxation skills



- Practice deep-breathing exercises, imagine a relaxing scene, or repeat a calming word or phrase, such as, “Take it easy.” You might also listen to music, write in a journal or do a few yoga poses, whatever it takes to encourage relaxation.
- Talking to friends/ loved ones Talk to your friends in digs or res to support each other and / talk to your loved ones.
- Know when to seek help

When all the above seems to not be helping do not hesitate to seek professional help.

The Counselling Centre is at the top floor of the Steve Biko Building. You can make an appointment by going to the Counselling Centre or email [counsellingcentre@ru.ac.za](mailto:counsellingcentre@ru.ac.za) or phone 046 603 7070 if professional help is needed. The after-hours number is available from 4.30 pm until 8 am the following morning, and over the weekends 24/7. The contact number is 010 205 3068

Additional resources are:

- SADAG (South African Depression and Anxiety Group)
- SADAG Suicide Crisis Line 0800 567 567
- SADAG 24-hour helpline 0800 12 13 14
- Lifeline Eastern Cape, Port Elizabeth 041 373 8666

## **RESIDENCE SUPPORT**

Rhodes is more than simply an educational institution, it is a community, and one of the hallmarks, which makes that community especially remarkable is the residence system; each residence is run by a warden, a few sub-wardens and a house committee. If you are in residence and need special help or support for any reason, you are strongly encouraged to draw on the resources available to you in your residence: Sub-Wardens and wardens will respect the need for confidentiality and they are always ready to help and offer solutions to your problems.

## **SAFETY AND SECURITY**

The Campus Protection Unit (CPU) office and control room are situated in Rhodes Avenue next to Hobson House. The 24-hour control room operates 365 days of the year and is the nerve centre of the security operations and the after-hours help- desk on campus. It has radio communication with the guards, monitors burglar, panic and fire alarms, is the after-hours switchboard and call centre for the University, and responds to first information of crime reports, calls out University standby technicians and deals with lost and found property. It employs nineteen Rhodes guards, six supervisors and 28 contract guards from a local security company, HiTec. All staff work on a shift cycle to provide a security service throughout the year. Rhodes CPU guards wear blue uniforms, while HiTec guards wear black uniforms with a yellow badge.

These guards are all highly visible and patrol campus 24 hours a day, both on foot and on bicycles.

The CPU Manager performs various tasks under safety and security for the University and works closely with all departments and committees in the university. The supervisors are responsible for the day-to-day running of the shifts, posting of the CPU and HiTec guards and running of the control room and Help Desk.

CPU is the first point of contact for any issue on campus and to callout any of the standby support personnel and emergency services, be they fire, ambulance, police, etc. In addition to their patrol work, guards also open and close lecture venues, administrative buildings and after-hours function venues, escort students and staff on campus, perform traffic and parking duties and report defunct lights on campus.

They also operate a ‘lost and found’ service. All emergencies must be reported immediately to the CPU control room

Wardens can phone the Control Room for assistance with any matter at any time of the day or night. On receipt of a call, a guard will be dispatched immediately to assist the warden.



CPU: 046 603 8146/7

After-hours emergency number: 046 603 8999

### **Safety hints on campus**

Guards will accompany students on campus at night for protection, if requested, and students are encouraged to make use of this facility. Students can approach the nearest CPU guard or visit the CPU offices on Rhodes Avenue and request an escort.

All incidents should be reported immediately to CPU for assistance. Students should make use of the Blue Route, a well-lit, clearly demarcated, patrolled route that runs from the bottom of Prince Alfred Street (across the road from the Drama Department), all the way to the top of the hill, past Nelson Mandela Hall. It also runs along St Peter's Campus and up to Winchester House on Beaufort Street. Forty-eight SOS panic buttons are installed at various places around campus. They are identifiable with a yellow chevron backing board and red button. A student in trouble can push this and the CPU will pick up the signal at their headquarters. Students are also encouraged to remember that common sense is their best defence!

Students should be aware of their surroundings and of the people in their environment at all times. It is also not advisable for students to walk around Grahamstown alone, particularly at night. Students should always walk in groups, stick to well-lit areas or try to arrange a lift home. Students should also note that CPU is not allowed to transport any student to a destination on or off of campus.

Other hints to pass on to students include the following:

- Take out personal insurance;
- Lock your doors and windows when leaving your room and when going to sleep;
- Keep items such as laptop computers, cell phones, iPods and cameras etc. away from the window and out of sight, preferably in a locked cupboard;
- Report the presence of strange people in your residence to someone in authority immediately;
- Do not keep large sums of money in your room;
- Keep serial numbers of your valuables, and take them with you during vacations;
- Do not leave any messages on your door to indicate that you will be away for any length of time;
- Do not leave bags unsupervised in public areas such as cafeterias, computer labs and the library;
- Keep your cell phone on you at all times (preferably out of sight);
- If you have a car, invest in a gear-lock and anti-theft wheel nuts;
- Never leave items on display, i.e. jackets and valuables inside your car;
- Report theft of items immediately.

### **Safety for oppidan students**

The CPU has neither the resources nor the mandate to patrol the whole of Grahamstown. The greater Grahamstown area is monitored by the South African Police Service, which works closely with Rhodes to keep us up to date about criminal activity and crime prevention for oppidan students. Unfortunately, oppidan students are quite vulnerable to petty crime because they are seen as "soft targets". Many students forget to set house alarms, leave windows open or do not lock doors when they go out. It is very important that oppidan students remember to take basic precautions: setting alarms, closing windows and locking doors all make a big difference to your personal safety. It is also NOT advisable for students to walk around Grahamstown alone, particularly at night. Students should always walk in groups, stick to well-lit areas or try to arrange a lift home.

The oppidan warden and five oppidan sub-wardens are available to help students after a theft or break-in. oppidan s need to be proactive in ensuring their safety, by selecting digs that are secure, and attending the monthly Police Forum for their area. If they are the victims of a crime, they should:

- Report the matter to the police
- Report the matter to the Oppidan Office





## SEXUAL ASSAULT PROCEDURES AND MANAGEMENT

The information provided is to assist a person who has been sexually assaulted to access medical treatment and psychological support and to report the sexual assault.

### Option 1

Report the incident to the police at the SAPS station in Beaufort Street. This allows you to open a criminal case. The police will then accompany you to Settler's Hospital to receive medical treatment and to collect the forensic evidence needed to assist in the prosecution. Medical treatment includes post-exposure prophylaxis, pregnancy prevention, and STI prevention. Please note that it is not helpful to go to Settler's Hospital first if you are wanting to open a case of sexual assault. You need to report the case at the police station before you can proceed with the collection of forensic evidence.

In order to preserve all evidence possible for the forensic examination, you are advised not to:

- Wash or shower or bath
- Wash hands
- Use the toilet or discard your underwear or sanitary products
- Remove, change, discard or wash any clothing or bedding or towels that could be used for evidence
- Smoke
- Clean teeth
- Eat or drink anything
- Disturb the scene in any manner
- Destroy or delete any evidence such as text messages on your cell phone, e-mails or social media.

### Option 2

Contact the Health Care Centre. The HCC can provide post-exposure prophylaxis, pregnancy prevention, and STI treatment if you do not want to open a criminal case with the SAPS. If you are unsure about whether you want to open a case, please discuss this with the professional nurse or the psychologist on call.

Once you have received treatment at the HCC, the option of collecting forensic evidence via the hospital is not possible. This option does not, therefore, allow for the collection of forensic evidence for legal purposes or prosecution at a later stage.

To contact the Health Care Centre during office hours: 046 603 8523.

After hours and weekends: 082 801 1409.

To contact the psychologist on call during office hours: 046 603 7070.

After hours and weekend crisis line: 010 205 3068.

To contact CPU for immediate assistance: 046 603 8146.

CPU is available 24/7 and can assist you in contacting the relevant professionals and or the SAPS.

### Anti-Harassment Office

To report sexual assault or sexual harassment, contact the Manager: Anti-Harassment & Discrimination, Dr Zethu Mkhize.

email: [z.mkhize@ru.ac.za](mailto:z.mkhize@ru.ac.za) or make an appointment on 046 603 7515/8187

Once a complainant decides to pursue the matter in terms of discipline at the university, students should be advised that the matter will be handed over to the university prosecutors who will then consult with the complainant and advise on taking the matter further.

The contact details for disciplinary matters is [registrar@ru.ac.za](mailto:registrar@ru.ac.za)



## SPORT AT RHODES

All students are entitled to make use of the sports facilities and join one or more of the 27 clubs, which are affiliated to the Sports Council. A small annual fee is charged for each sports club a student joins. Each club is a centre of social activities, with meetings, practices, fixtures and fun events organised by the students, who are assisted by full-time sports administrators.

Many clubs play in competitive provincial leagues, whilst some also offer internal leagues. Because not all students enjoy playing competitive sport, the residence system offers students the opportunity for a social and less competitive team sport. The Sports Rep on each House Committee is charged with organising such events. In addition, the Rhodes Health Suite offers weight training, aerobics and spinning classes. The weight training facility consists of cardio-vascular, circuit and free-weight training sections and instructors are available to assist with personal training programmes.

A student on financial aid is offered either a full or a partial rebate to join one sports club or one section of the Health Suite.

### **Sports on offer at Rhodes**

Archery, athletics, basketball, cricket, canoe, first aid, chess, golf, dance sport, fly fishing, hockey, karate, mixed martial arts, mountain climbing, netball, pool rifle rowing, rugby, sailing, squash, soccer, surfing, taekwondo, tennis, underwater hockey and volleyball.

## STUDENT DISCIPLINARY CODE

In an ideal world, there would be no need for disciplinary codes. In reality, disciplinary codes are indispensable. The Rhodes Student Disciplinary Code is available at <https://www.ru.ac.za/registrar/discipline/studentdisciplinarycode/> and all students are expected to have read it.

There are wide ranges of issues that are covered in the Code, from making excessive noise to the most serious of criminal offences. In reality, if students adopt a common-sense approach, they are likely to be alright 95% of the time.

- The source of the university's discipline procedures is the Student Disciplinary Code which is published on the website.
- The Vice-Chancellor is the Chief Disciplinary Officer for the University. He may delegate such authority.
- The Vice-Chancellor has appointed two officials called the University Prosecutors. Their duties, functions and powers are set out in the Code. In effect, they act as the prosecutor in all cases that are heard by the Proctors, in higher discipline cases.
- The most serious disciplinary cases are heard by the proctors who have the powers to exclude students from the University permanently or for a specified period (e.g. two years) in addition to various other powers that are set out in the Code. The proctors are appointed by the Vice-Chancellor and are usually members of the staff of the faculty of law who has served as judicial officers or practised as advocates or attorneys. (Prosecutors are assisted in investigating and prosecuting by final year law students. The right to a fair hearing is critical and is taken very seriously).
- There are a number of other disciplinary officers or bodies, which include hall wardens, house wardens, hall and/ or house disciplinary committees, sub- wardens and the SRC Disciplinary Board. The Main Library, Information Technology, CPU and Sports Council Disciplinary Committees have the power to run cases in their area of jurisdiction.
- Normally sanctions take the form of a number of hours of compulsory service which must be completed within a given period. Failure to complete these hours results in further charges being laid for the failure to obey a lawful instruction and may result in exam results being withheld.

The rules in the Student Disciplinary Code are applicable to all students. Issues like theft, assault and cheating in exams are obvious. Perhaps less obvious is the fact that, unlike in the criminal justice system where intoxication sometimes acts as mitigation, at Rhodes intoxication is an aggravating factor.

Some offences worth noting include: all the usual traffic offences; unlawful possession of drugs; failure



to give one's name and to produce one's student card when required to do so; removing street signs or car number plates and being violent or disorderly. It is also an offence to harass people or engage in hate speech, making disparaging remarks about people based on their race, gender or sexual orientation.

If it is probable that the sanction will not exceed 75 hours compulsory service or 10% of a first year academic fee, then a hall or house warden, including the oppidan hall warden, may deal with the issue. hallwardens may exclude students from residence for serious offences including theft.

In addition to the University Disciplinary Code, every hall has its own rules dealing with less serious matters, for example making noise after certain hours.

Rhodes University prosecutors for 2020, as appointed by the Vice-Chancellor, are:

- Ms S Smailes - Director Special Projects
- Mr. G Barker- Legal Advisor
- Final year law students participate in the Student Defence Council Program, which assists offenders in their defence and assistant prosecutors who assist the prosecutor. The Defence Councillors may be contacted through the Offices of the SRC.
- Assistant Prosecutors are appointed from the ranks of law students who assist the Prosecutors with the investigation and prosecution of offences committed under the Student Disciplinary Code.
- In some cases, external prosecutors may also be appointed to deal with some matters.

Complaints of a disciplinary nature may be lodged with the office of Campus Protection Unit or, alternatively, with wardens who may refer the matter for further handling to the prosecutors. The contact details for student discipline-related matters is [registrar@ru.ac.za](mailto:registrar@ru.ac.za)

## STUDENT FUNDING

Financial aid at Rhodes is offered to South African citizens who are financially needy and academically deserving. There is also financial aid for students with certain disabilities. A means test is applied and each case is evaluated on its own merits.

Undergraduate financial aid is predominantly in the form of student bursaries from the National Financial Aid Scheme (NSFAS). Applications for financial assistance are only considered if the family income is below a certain level, which is determined annually.

Some students are expected to make a family contribution towards their studies at Rhodes and the size of the contribution is based on the size of the family income. The family must pay the family contribution or satisfactory arrangements be made with the student fees office before a student can register. External or internal bursaries cannot be used to pay the family contribution. The Student Funding Office also administers internal bursaries and scholarships, but only students who are on the generic NSFAS funding qualify for these.

NSFAS Residence Package: covers both tuition and residence and excludes the family contribution.

NSFAS Home/Oppidan Package: covers tuition and makes provision for a monthly allowance to be made to the student for ten months, from February to November. The package excludes the family contribution.

If you have not paid the extras charged to your fee account, your allowances will be used to pay these as your fee account may not have a debit balance.

Students on Financial Aid are offered either a full or a partial rebate to join two clubs or two sections of the Health Suite, depending on their financial aid category.

For further advice or information: [www.nsfas.org.za](http://www.nsfas.org.za)



## STUDENT IDENTITY CARDS

Your student identity card which is issued during administrative registration and is a very important and precious item. You will need it to get into the Main Library, borrow books from the Library and to get into the Library's after-hours facility. Student cards are also used for photocopying in the campus libraries. You must also show it when writing exams. If you lose your student card, you must report it to the Main Library immediately. As soon as you have a new card issued by the Student Bureau, you must bring it to the Library so that the barcode number can be updated on your Library record.

## STUDENT REPRESENTATIVE COUNCIL

The Rhodes Student Representative Council (SRC) represents students and negotiates with the University authorities on their behalf. When necessary, the SRC calls meetings of the student body.

The President of the SRC meets with the Director of Student Affairs on a weekly basis. The University Council allocates an annual budget to the SRC and they may also raise additional funds for special projects, with the permission of the Senate and Council.

The SRC finances, controls and coordinates the activities of registered societies and clubs on campus and organises events benefiting students. Grants are also made to various committees, to publications controlled by the SRC and for student social functions. The SRC also arranges seminars and speakers on current social and political issues of particular interest to students.

In terms of the Student Disciplinary Code, the Student Disciplinary Board has the power to exclude a student from SRC functions and facilities or impose a fine of up to 10% of the Bachelor of Arts fee. All disciplinary action is reported to the vice-chancellor who deals with offences that are more serious. The Student Defence Council is able to represent students in disciplinary cases.

### **SRC incentives**

Rhodes University has an incentive scheme for students elected onto the SRC. The SRC president receives a rebate of 50% of the BA tuition fee. The SRC President has the option to either take up the offer of a monthly honorarium or the prestigious leadership bursary. The leadership bursary is calculated at the average tuition and residence fee for one year, regardless of whether the student lives in residence. The other four members of the executive council (vice-president, secretary-general, treasurer and two elected executive members), each receive a 35% rebate of the BA tuition fee. The remaining councillors are awarded a 25% BA tuition fee rebate.

### **SRC Staff**

Three full-time employees, who assist the SRC members with the day-to-day running of SRC activities, staff the SRC office. The SRC office is open weekdays from 08h30-16h30.

## STUDENT SERVICES COUNCIL

The Student Services Council (SSC) is a senate committee that has been set up to hear the student's voice on campus. In accordance with South African Legislation, half the council is made up of students and the other half of university staff who, by virtue of their position or suitability, are elected onto the SSC. The Committee meets once a term and discusses issues relating to the students' quality of life.

The following status levels for students and scholars are recognised.

### **Undergraduate status**

A student who is registered for one of the following Bachelor's degrees:

- 3 years: BA, BCom, BSc
- 4 years: BJourn, BAcc, BBusSci, BEd, BPharm, BFA, LLB



### **Graduate status / honours**

A student who already has a degree and is registered for:

- A one-year postgrad degree/ diploma/certificate
- An LLB
- Honours

Privileges

- They may take out 12 library books at a time.
- They may keep these books for 4 weeks.
- They may use inter-library loan facilities.
- They are permitted to stay in a postgraduate residence (This does not negate the current practice of allowing students in their 4th year of an undergraduate degree from staying in a postgraduate residence)

### **Postgraduate status**

A student who has completed one of the degrees listed above (or who has been granted *eundum gradum* by Senate) and who is registered for one of the following (full time or part-time):

- Masters
- PhD

Privileges

- They may take out 20 library books at a time.
- They may keep these books for 8 weeks.
- They may use inter-library loan facilities.
- They have access to designated postgrad computer laboratories.
- They may have free networking services if they have a laptop connected through their academic department (this does not apply to connections elsewhere).
- They may stay in the Gavin Reilly Postgraduate Village and other designated postgraduate residences.
- They have access to a special workstation or office in some departments.

### **Postdoctoral status**

A scholar who has completed a PhD and is engaged in full-time research for a fixed period in the department to which they are affiliated.

Privileges in addition to the above:

- Staff Library privileges
- A Rhodes email address (i.e. name-based and not number based)
- Access to a computer provided by the department in which the scholar is working
- Free network services if they have a laptop connected through their academic department (this does not apply to connections elsewhere)
- Access to short term university transit housing (recognising that preference for transit housing bookings is given to staff)
- Access to staff parking
- Office space, but this remains the business of the relevant department

## **SUBSTANCE ABUSE**

Possession and supply of any controlled substance or dangerous drug, as defined by the South African law, is prohibited.

Rhodes University undertakes to deal with students who commit such offences and who break the disciplinary code and thereby bring the University into disrepute. However, the University also recognises that in some cases, substance abuse can become a medical problem rather than solely a disciplinary matter and we, therefore, supply information about the dangers of illicit drugs and will refer those who need support to the relevant support services.



Students with substance abuse problems are encouraged to contact:

- the Counselling Centre (counsellingcentre@ru.ac.za) or the
- the Health Care Centre (healthcarecentre@ru.ac.za)

For information or assistance. For more information on the protocol for students, using illicit drugs visit <https://www.ru.ac.za/studentaffairs/resources/>

Narcotics Anonymous (NA) Meetings take place twice a week. Tuesdays at Fort England Hospital at the substance abuse centre from 19h00-20h00 and Thursdays in the RA Room of the Steve Biko Building opposite Rhodes Music Radio from: 19h00-20h00 (NA/AA: 082 784 7685)

### **Al-Anon Support Group**

This group is for friends and family of alcoholics. Al-Anon meets every Tuesday 18:30 to 19:30 at the College of Transfiguration (13 Worcester Street) in the old rector's residence. For details telephone 079 473 3925 or email [alanongrahamstown@gmail.com](mailto:alanongrahamstown@gmail.com)

If you are worried about a friend, contact SADAG's Substance Abuse Helpline on 0800 12 13 14 or sms 32313. Open 7 days a week.

### **Tobacco**

Rhodes University is committed to supporting the health and wellness of its employees, students, and others on campus. RU recognises that illness and disease are associated with tobacco products, and that breathing in other people's tobacco smoke (second-hand smoke) is a public and workplace hazard, as well as a fire hazard. The RU Smoking Policy is guided by the OHS Act and the Tobacco Products Control Act.

Note that smoking means to inhale, exhale, hold or otherwise have control over any smoke-producing device, and that a "tobacco product" refers to any smoke-producing device, intended for use by smoking, inhalation, chewing, sniffing, or sucking; including tobacco products, electronic smoking devices, weeds or plants.

If you are a smoker:

- Respect the rights of non-smokers to not be forced to breathe second-hand smoke, it's the law
- Do not smoke in or near any building
- Do not smoke in partially enclosed areas, e.g. walkways, verandas, courtyards, balconies, etc.
- Smoking must be downwind and at least 10 metres away from openings including doors, windows, aircon inlets, etc.
- Smoking is a fire hazard – dispose of extinguished cigarettes in cigarette butt bins.

More info: [www.ru.ac.za/safety/resources/smoking](http://www.ru.ac.za/safety/resources/smoking)

## **SUICIDAL AND PARA-SUICIDAL CRISES**

A suicidal crisis is very difficult to deal with. It is usually unanticipated and requires the helper to mobilise a variety of skills and resources. Firstly, call the Rhodes Psychological Emergency Number at 010 205 3068. If the person forbids you to call, is angry about it or upset, you must call anyway.

If the person is under the influence of drugs or alcohol, or if an attempt is imminent, call an ambulance (10177) because the person requires medical and psychological intervention as soon as possible. If the student is behaving in a manner which is difficult to control or which might be placing his or her life or your life in danger call the police (10111).

If the person has indicated that, they are feeling hopeless or are thinking about suicide or "ending it all", take the person seriously. Many people have taken their lives when people thought their statements about suicide were "manipulative" or the person was being "melodramatic" or it was just "a cry for help", while it may be true to say a person is being manipulative, it is best to err on the side of caution. Do not panic. Keep your voice calm and matter-of-fact.



Encourage the person to discuss what prompted “death” thoughts. The more the person is able to talk about the specific details of the experience, the better he or she is able to understand the source of the crisis.

Elicit the person’s feelings. Expressing emotions is a way for the person to vent frustrations while securing validation and support. Common probes and statements include “how did you feel when that happened” or “I would have felt hurt if that happened to me”.

Assist the person in defining alternatives and options. Those who are contemplating death do not see life as having positive alternative solutions. Alternative solutions are available. With assistance, the person in crisis can have the option to select the best solution for the situation.

Involve professionals who can assist the person in crisis to deal more effectively with the problem and work to instil hope again. The challenge may be cultivating a sense of trust to include an outside person. In many cases, the suicidal person wants the helper to maintain confidentiality. It is important to emphasise that he or she came to you because of trust and confidence that you care to do the right thing. Encourage the person in crisis to value your decision to involve a professional counsellor if needed.

Talk with someone after the crisis is overtaking the time to share what it was like to be in the stressful situation is important. Venting your feelings and decision processes is crucial to re- stabilising after your adrenaline surge. In addition, you may find yourself feeling guilty or inadequate for securing outside help. Remember that by bringing other helpers into the situation your intention was not to betray a confidence, but to save a life.

Realise the limits of your responsibility. There are a number of ways to offer assistance in a crisis. Some include connecting the suicidal person with a counsellor accompanying the person to a counselling centre, making an appointment with a psychologist, notifying his or her parents or calling the police. If you have taken substantial measures to prevent someone from committing suicide and the suicidal person refuses, there may be nothing more that can be done. Anyone who is determined to end his or her life will find a way to do so. Your responsibility as a friend or associate is to assist, support and possibly refer. Once you have taken care to incorporate all these aspects, your responsibility as a fellow human being ends.

Inform the Division of Student Affairs of the crisis as soon as you have dealt with immediate concerns. While confidentiality will be maintained, it is obviously important that senior management is kept aware of such extremely serious incidents.

# Medical services

<b>Rhodes University Health Care Centre, Rhodes Avenue</b>	<b>046 603 8523</b>
<b>RU ER24 number</b> (from 16h30 until 08h00)	<b>010 205 3068</b>
<b>Settlers Hospital, Milner Street</b>	<b>046 602 5000</b>
<b>Fort England Hospital, York Street</b>	<b>046 602 2300</b>
<b>Settlers Day Hospital, Cobden Street</b>	<b>046 622 3033</b>
<b>Ambulance Services</b>	
Netcare:	082 911
St John's Ambulance, 24 Hill Street	046 636 1650
Grahamstown Ambulance/ Provincial Service, Temlett Street	046 622 9102 or 10177
<b>Acupuncturist</b>	
Dr Dwyer, 18 Henry Street	046 622 4846 061 038 2765 a/h
<b>Biokineticist</b>	
Andrea Parker, 26 New Street	046 622 2228
Kerry-Leigh Fargher, Health & Sport Centre, 41 African Street	046 622 2228
<b>Chiropractor</b>	
Dr Benyon, 8 Willshire Crescent	046 622 9443
Drs Pienaar & Blake: Back in Balance, 2 Oatlands Road	046 622 2219
<b>Dentists</b>	
Drs Buchner and Le Roux, 14 Anglo African Street	046 622 6132
Dr du Toit, 15 Milner Street	046 622 4258
Dr Eichhoff, 6 Allen Street	046 622 3789
Dr Herring, The Colcade 41 Hill Street	046 622 8503
<b>General Practitioners</b>	
High Street Medical Practice	
Drs Baart, Bennett, Evans, Gainsford, Meihuizen & Zietsman 120 High Street	046 636 2063
<i>This practice DOES NOT accept the following medical aids: Boncap, Primecure &amp; Beryl, Ruby, Sapphire, Care cross, Renaissance, Africa, Managed Care, Network GP, Network X, Foundation, and Nessess.</i>	
Drs Berenisco & Oosthuizen, Pepper Grove Mall	046 622 6362
<i>This practice DOES NOT accept the following medical aids: Boncap, Primecure, Beryl, Sapphire, Care Cross, Renaissance, Africa, Managed Care, Maxima Care, Network GP, Ingwe Bupa, Network X, Foundation, Nessess and Metrocare</i>	082 320 1229 a/h
Drs Godlonton, Lloyd & Mutesasira 41 Hill Street	046 636 1732
<i>This practice DOES NOT ACCEPT the following medical aids: Discovery &amp; Key Care</i>	082554 7800 a/h
Dr Murali 5 Bathurst Street	046 622 1114
<i>All medical aids are accepted</i>	083 400 1422 a/h
Dr Santhia 10 High Street	046 622 6648
<i>This practice DOES NOT ACCEPT the following medical aids: Ingwe &amp; Care Cross</i>	082 555 0799 a/h



**Optometrists**

Dr Davies & Associates, 18 Bathurst Street 046 622 6205  
Jenny Gopal, 4b Allen Street 046 622 4310/  
0827803633  
Specsavers, Shop 50, Pepper Grove Mall African Street 046 622 2295  
Eyestore, 8 Allen Street 046 622 2828

**Pharmacies**

Clicks Pharmacy, 42 High Street 046 622 1264  
046 622 1268/3926  
Grahamstown Pharmacy, 117 High Street 046 622 7116  
Wallace Pharmacy, Pepper Grove Mall 046 622 7373

**Physiotherapists**

Health & Sport Centre, 41 African Street 046 622 2228  
Jane Holderness, Carey Pohl, Nicola Brown, Kirsty Wise-Jarvis

**Radiologists**

Drs Visser and Partners, 15 Milner Street 046 622 6464

**Psychological Services**

Art Therapist, Mr Eloff Snyman, eloffsnyman33@gmail.com 046 622 6163  
Art Therapy, all ages, individual or small groups 0723227952

**Clinical Psychologists**

Ms Karen Andrews, 13 George Street 079 880 0832

E-mail: karen@clinpsych.co.za  
Adult & Adolescent Psychotherapy, Psychological Assessment

Ms Ann Ashburner, Colcade Centre, 41 Hill Street 046 622 4386  
E-mail: ann@imagnet.co.za 083 632 6350

Adult & Adolescent Psychotherapy, Couples & Family Therapy  
Parent-infant psychotherapy, Mindfulness Based Stress Reduction

Mr Duane Booyesen, Rhodes University Psychology Clinic 046 603 8507  
Rhodes Avenue, Duaneb85@gmail.com 0781676607

English and Afrikaans, Adults and Adolescents (Individuals)  
Cognitive Behaviour Therapy (CBT),  
Anxiety Disorders; Major Depression; Post-traumatic stress Disorder;  
Supportive work for severe mental health related disorders,  
Neuropsychological assessments

Dr Lisa Brown, 3 Parry Street 073 230 6331

E-mail: lisajoy@imagnet.co.za  
Child, Adolescent and Adult Psychotherapy,  
Attachment related difficulties; Bereavement; Resilience & adjustment;  
Personal growth

Ms Verna Connan, Psychological Care Centre, 5 Donkin Street 046 622 8197  
E-mail: verna@psychcarecentre.co.za 084 512 8826

www.psychcarecentre.co.za  
English and Afrikaans, Adult & Adolescent Psychotherapy, Couples  
Therapy  
Special interests: Depression and Anxiety, Trauma, CBT and Person-  
centered therapy

Mrs Gwenda Euvrard, 8 St Aidens Avenue 046 622 8023  
E-mail: gwendaeuvrard@gmail.com 082 773 3985

Adult and young adult psychodynamic psychotherapy including verbal  
therapy, dream analysis, art and Jungian sand play therapy (international  
teaching member of ISST)

Mr Iain Reid E-Mail: iainreid900@gmail.com Neuropsychological Assessment, Medico-Legal Assessment	072 432 7753
Mr Conrad Rocher, 29 Somerset Street E-Mail: conradocher@gmail.com English and Afrikaans, Adult, young adult and older adolescent psychotherapy (depth psychotherapy - incorporating psychoanalytic and analytical psychology orientations) Marital/couples' therapy, Expressive arts therapy	046 636 1583
Ms Pumza Sakasa Adult and adolescent psychotherapy, Medico-legal assessment, Marital/ Couples Therapy	084 882 6608
Prof Lisa Saville Young, Department of Psychology, RU Email: l.young@ru.ac.za 079 774 3483 Child, adolescent and adult assessment and psychotherapy	046 603 8047
Mr Thulani Vazi Email: thulanivazi@gmail.com Adolescent and Adult Psychotherapy, Neuropsychological Assessment Medico-legal Assessment, Scholastic Assessment	076 377 8449
<b>Counselling Psychologists</b>	
Ms Nicola Graham, 11 Worcester street E-mail: nicolagraham@telkomsa.net Adult and Adolescent Psychotherapy and Counselling Psychological Assessments	076 259 2303
Ms Christine Lewis, Prince Alfred Street Steve Biko Building 1st Floor, Rhodes University christine.lewis@ru.ac.za English and Afrikaans, Therapy for Children, Adolescents & Adults Couples & Family Therapy, Group Therapy, Career Counselling Psychological Assessment, Career Assessment	083 969 2129
Ms Chantel Minnie, Psychological Care Centre, 5 Donkin Street E-mail: chantel@psychcarecentre.co.za English and Afrikaans, Psychotherapy, Psychological assessment, Career assessment, Child & adolescent therapy, Relationship therapy.	064 853 6446
Ms Lumka S. Qangule, Soyisa Consultancy, 72 High Street 111 Sanlam Building E-mail: lumka.qangule@soyisa.co.za www.soyisa.co.za Child, adolescent and adult psychotherapy, Psychological Assessment	046 622 7899 082 969 0176
Ms Adele van der Merwe, 22 Somerset Street E-mail: psychologist.avdm@gmail.com Grahamstown: Monday, Tuesday, Wednesday Port Elizabeth, 26 Aragon Road: Thursday, Friday English and Afrikaans, Cognitive Behavioural Therapy (CBT) , Adolescent and Adult Psychotherapy Couples and Relationship Counselling, Psychological Assessment (Child and Adult): Learning Difficulties/ Scholastic Assessment & Neuropsychological Assessment	072 279 7952

- Mr Greg Wilmot, 5 Watermeyer Street 072 264 1452  
 Email: greg@wilmotpsychology.co.za  
 Adolescent, young adult and adult Psychotherapy, Family Therapy and  
 Couples Therapy  
 Sport Psychology: Motivation / Mental Skills / High Performance / Injury  
 Rehabilitation / Team-based workshops / Athlete Lifestyle Management  
 & Wellness
- Elaine Verster, 29B Parker Street, Grahamstown 072 768 8889  
 Email: etr@worldonline.co.za  
 Neuro feedback therapy, Adolescent and adult psychotherapy  
 Hypnotherapy, Couples therapy
- Educational Psychologist**
- Mr Jan Knoetze, Rhodes Psychology Department 046 603 8344  
 E-mail: j.knoetze@ru.ac.za  
 081 3676 848  
 Family therapy, Group psychotherapy with adolescents  
 Educational/scholastic assessment
- Educational Consultant**
- Dr Rose Grant, 11 Jacobus Uys Way 079 516 5499  
 Email: rose.e.grant@gmail.com  
 Study and life skills for individual learners, Study and life skills courses for groups  
 Consultations for parents of learners, Specialised support for postgraduate writing  
 Professional development of teachers
- Gwendolyn Johnson 072 626 9362  
 Email: gwen@tutorgap.co.za
- Fort England Hospital, York Street 046 602 2300  
 Hospitalisation, Adult and adolescent psychotherapy  
 Group therapy, Marital/couples' therapy, Community work  
 Family therapy, Intellectual and personality assessment, Counselling
- Occupational Therapists**
- Robyn Ashbolt & Jolene Tarr, Milner Street 046 602 1154  
 Settlers Hospital 046 602 5154  
 Ghida Bernard, Kingswood college 079 697 9750  
 Email: bernardghida@gmail.com  
 Medical negligence/ Functional capacity assessments (FCE)  
 Insurance claims
- Pastoral Therapist**
- Ms Kim Barker, 41 Oatlands Road 084 400 6145  
 Email: kimbarker@telkomsa.net  
 Narrative therapy, Individuals, couples/families and groups, Workshops and retreats
- Mr Vic Graham 076 098 5763  
 Email: vicgraham9@gmail.com  
 Adolescent and adult therapy, Marital/couples' therapy,  
 Special interests: Trauma recovery; Bereavement; Loss and recovery; spiritual meaning;  
 Personal growth and navigating life transitions;  
 Addiction to sex, relationships and/or pornography;  
 Workshops and retreats

**Psychiatrist**

Dr Kiran Sukeri 046 602 5126  
Thursdays @ Netcare, Settlers Hospital 046 602 5000  
For appointments contact: Margaret Cherry,  
Margaret.Cherry@netcare.co.za

**Rhodes University Counselling Centre**

Steve Biko Building (Rhodes Union), Prince Alfred Road 046 603 7070  
Personal counselling, Career counselling, Psychotherapy, job search skills  
HIV counselling, comprehensive career library, Crisis intervention  
Academic and study skills

**Rhodes University Career Centre**

Steve Biko Building (Rhodes Union), Prince Alfred Road 046 603 7070  
Career Assessment, Career Counselling

**Rhodes University Psychology Clinic**

Rhodes Avenue 046 603 8502  
Adult and adolescent psychotherapy, Marital/couples' therapy, Group therapy  
Family therapy, Intellectual and personality assessment, Counselling, Diagnostic assessment

**Social workers**

Ms Matebese & Ms Adam, Settlers Hospital 046 602 5000 (ext. 1158)  
Ms N. Stamper, Private Social Worker  
7 Cyrus Street 071 351 5905  
Email: nomondestamper@gmail.com  
Marital & Pre-marital, Parenting Skills, Family Therapy, Dealing with Divorce (impact)  
Relationship problems, Trauma debriefing/dealing with loss/death

**Speech and Language Therapists**

Ms Agata Runowicz 073 653 1618  
E-mail: agatanatalia57@gmail.com  
Speech and language therapy, Remedial therapy, Psychometrics  
Speech/language & swallowing therapy, Psychoeducational assessment  
Ms Valerie Olivier 084 200 0821  
Email: val.anne.olivier@gmail.com  
Speech and Language therapy

## Useful advice

- Participate in clubs or societies; apply for part-time work, internships, job shadowing, and volunteering. This will help you develop self-awareness and build valuable skills and experience for the world of work.
- Celebrate diversity and learn more about others who are different from you. This will enrich you and will help you become a global professional.
- Establish a balance between meeting academic demands, your personal/social life, and recreational activities.
- All activities both on and off campus will help you learn and develop. Maintaining a balance is important and includes the following:
- Self-management: the ability to plan, organise and work responsibly while managing stress levels.
- Time-management: the ability to meet deadlines and pace yourself so that you don't have periods of inactivity and periods of chaos.
- Explore what Rhodes University has to offer academically and study what you are most passionate about.
- Don't give up on your goals. Instead, modify them to meet your current situation.
- Ask for help when needed.
- Be yourself
- Reflect on values that will guide and enable you to live life harmoniously.
- Pave your own individual path and work towards a career that is just right for you.

# Have you...

- ...completed administrative registration?
- ...obtained your student identity card?
- ...read this booklet from cover to cover?
- ...attended a library tour and a library workshop?
- ...attended workshops on aspects of university life?
- ...ensured that the university has your medical aid details?
- ...registered with a medical doctor in town?
- ...completed your vehicle registration form (where applicable)?
- ...seen to your study permit (foreign students only)?
- ...had your curriculum formally approved?
- ...ascertained when and where your first lectures are to commence?
- ...had fun?

Yes?

In that case, well done!

We hope you have a successful and enjoyable time at Rhodes University in 2020!

# NOTES

# NOTES



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