

**MINUTES OF A MEETING OF THE DROSTDY HALL COMMITTEE HELD ON  
TUESDAY 20 FEBRUARY 2018 AT 18:30 IN BARRATT LECTURE THEATRE 3,  
BARRATT LECTURE COMPLEX**

**2018.01.01 ATTENDANCE/APOLOGIES**

**Present:** Catherine Deiner (Chair, *Hall Warden & PA Warden*), Adam Butler (*Hall Senior Student*), Lewis Komu (*SRC Hall Rep*), Sylvester Jeffries (*Celeste Warden*), Tlameo Mothudi (*AG Warden*), Gladys Francis (*AG Sub-Warden*), Simphiwe Tshabalala (*AG Sub-Warden*), Sinazo Tshongweni (*AG Sub-Warden*), Zama Luthuli (*Celeste Sub-Warden*), Tadiwa Mutizwa (*Celeste Sub-Warden*), Rapula Diale (*Graham Sub-Warden*), Sheldan Dolf (*Graham Sub-Warden*), Tariro Mbiba (*PA Sub-Warden*), Namhla Tukulu (*PA Sub-Warden*), Siphwo Mthonti (*AG Head Student*), Fungai Musesengwa (*Graham Head Student*), Dimakatso Pitja (*PA Head Student*).

In attendance: Candice Webber (*Drostdy Hall Administrator*).

**Apologies:** Mr Edward Horn (*Drostdy Hall Fellow*), Mr Leon Coopasamy (*Drostdy Hall Fellow*), Dr Albert Chakona (*Graham Warden*).

**2018.01.02 CONFIRMATION OF MINUTES**

The Minutes of the Hall Committee Meeting held on 11 September 2017 were confirmed by Sheldan and Sinazo.

**2018.01.03 MATTERS ARISING**

There were no matters arising not covered elsewhere on the Agenda.

**2018.01.04 OTHER MATTERS FOR THE AGENDA**

**1. Completing Hours**

Tlameo asked if there could be various standard places where students can complete their compulsory service hours. It was noted that the Dining Hall Kitchen is the only standard place, however, other places on campus e.g. Student Bureau and HKE Department can accommodate students when they have work available. The disciplinary authority, Warden or Sub-Warden, decides where the student is to complete their hours. If it is not in the kitchen then the disciplinary authority needs to arrange this with the applicable division or department and to send the hours record sheet to the arranged supervisor. Students do not get to decide where they want to complete their hours.

**2. Dining Hall Seconds (2018.01.15)**

**2018.01.05 REPORTS ON RESIDENCES BY HEAD STUDENTS**

**Graham**

- Fungai introduced himself as the newly elected Graham House Head Student.
- Their back door is still not closing properly and therefore the alarm keeps on going off. Candice confirmed that this had been reported to the various maintenance managers and she will keep on following up each day until it's fixed.
- Catherine reminded the Committee that maintenance requisitions must not be reported at Hall Comm meetings, they must be reported via the correct channels.
- Should Graham House decide to participate in Give 5, they need to inform Candice which 2 leadership students volunteer.

**Prince Alfred**

- Their res braai is to go ahead on 3 March.
- On the 17 March they are having an academic tea for their first years, and they want to invite the Counselling Centre. This can also be opened up to the other Drostdy Residences.
- Dee and Kim are making baked goods for Give 5. The rest of Comm will also be involved in other ways.
- It is suggested that the academic posters should go up earlier in the dining hall.

**Allan Gray**

- They have 2 vacancies on their house comm, Sports Rep, and Transformation Rep which is an unofficial position on House Comm. For next year they will re-shuffle their Comm to include the Transformation Rep portfolio. The Hall Comm was reminded that each res is allowed 8 House Comm members, including the Head Student.
- They are going to paint a mural on one of their common room walls. This has been approved by Cath, with certain conditions in place.
- Tuckshop starting on 26 Feb.
- This Sunday is the last day for the box room. Thereafter any items left will be moved to the smaller box room so that the lower common room can be open.
- They have an appointments with Warden book, as well as a Warden and Sub-Wardens comment book, and a dining hall comment book.
- Their House photo will be taken on 13 March.
- They have asked for designs for their res hoodies.

**Celeste**

Sylvester gave the report as they still have to elect a Head Student.

- On Saturday they are having their first function, a Meet & Greet, with a House meeting where they will elect their House Comm. Sylvester confirmed that Adam and Lewis may attend.
- They are still waiting for 5 students to arrive.
- They just had their first fire drill, with an evacuation time of 3 minutes and 15 seconds.

**2018.01.06****HALL SENIOR STUDENT REPORT BACK**

Welcome Dinner:

- The dinner has moved from the 6 to the 13 March.
- For starters there will be an informal cheese and wine on the dining hall lawns.
- Mains and dessert will be served in the dining hall.
- The deco will be simplified and elegant. Adam is currently getting quotes.
- The theme is black and white.
- It was agreed to have a variety of wine and fruit juice for the cheese and wine.
- No alcohol will be served in the dining hall and it was agreed to provide tizers and iced tea.
- The menu is a surprise, with some items we have never had at Drostdy before.

Hall Cohesion Events:

- The Movie Night went well and should be continued to be held at least once a term, and to be held at the main library. The library are planning to screen movies and Adam approached the Library Manager and she is keen to make it a Drostdy thing.
- At the moment the Round the Block date is flexible, but still to be held in 2<sup>nd</sup> term, and we need to consult with Allan Webb. If it is no longer held on 1 May, then the braai can be in lieu of a dining hall meal.

Other:

Some of the residences have been proactive with arranging various talks in their residences. Adam asked the Head Students to inform him of any res talks happening, so talks do not have to be duplicated, can be combined, etc.

It was agreed that each portfolio is to have their own noticeboard in the dining hall. Adam is to delegate the noticeboards to the different portfolios and to inform them. Candice and Adam will have to have a look in the dining hall to see where extra noticeboards can go up, bearing in mind that the Hall Warden portraits need to go up on the stage. We can see if Building Maintenance will supply these noticeboards otherwise we can use our Capital Equipment Grant.

Adam would like the dining hall to be opened in the evening with tea and coffee available during exams. It was noted that this is Hall Comm's decision each year for each exam period, and there has to be a leadership student on duty in the dining hall each night. In the

past it was problematic putting a duty roster together. This will be discussed at next term's hall comm meeting.

#### **2018.01.07 SRC HALL REP REPORT BACK**

The SRC want to implement a noodle drive in each res from a sponsor. This will only start after Give 5, so we as a Hall can start this earlier as a Hall initiative.

CPU can transport or walk students to their destination on campus at night if they are feeling unsafe.

We need to stress to students that they must change their linen, and students with their own linen must wash their linen. Linen needs to be changed at least once a month and Housekeeping are supposed to keep a roster. It is preferable to use the RU linen as this linen is washed using hot water, compared to using the res washing machines using cold water to wash your own linen. It was noted that rooms and mattresses are only fumigated when there has been a report of bed bugs, and there is a protocol in place.

There is a petition against the dining hall pilaf. It was noted that the dining hall menu is usually updated every 3 years, so this process should be coming up soon.

#### **2018.01.08 HALL COMM PORTFOLIO POSITIONS**

##### **Community Engagement - Internal (Simphiwe)**

- Simphiwe and Namhla will be working together for most projects.
- It was suggested to donate the left-over clothes from last year. Simphiwe and Namhla to get together and decided, but it is suggested they donate them to hospice, or any other structured organisation.

##### **Community Engagement - External (Namhla)**

On the 13 March is the Siyakhana@Makana Training, and they will be going on site to the ECD partners. Last year's goals for Noncedo were painting, computer literacy for staff and school readiness. Drostdy Hall managed to help them with the painting of the school. Sylvester has interesting ideas if they still need help with school readiness this year. Namhla will give feedback once she comes back from this training and Noncedo has decided on their goals for the year. It was noted that we as a Hall can decide on which of the goals we are going to help Noncedo with.

Namhla asked how Give 5 will work this year if there are Hall collections, as this is a residence competition, and last year Allan Gray was given the money from the Hall collections, and there were complaints about this.

##### **Environmental (Tadiwa)**

##### **Sylvester gave the report on Tadiwa's behalf who was late due to a res emergency.**

Tadiwa has had a meeting with the Res Enviro Reps, and they still have to have House Comm meetings before they can put plans in place.

##### **Sports (Siphiwo)**

- The Drostdy Hall First Years came 7<sup>th</sup> in the SRC Amazing Race.
- Siphiwo has contacted the Allan Webb Hall Senior Student concerning Round the Block.
- At a meeting with the Res Sports Reps it was agreed to continue with the same criteria and points system for the Drostdy Hall Internal and External Sports Awards.

##### **Academics (Adam)**

- We need to encourage participation from the postgrad res potential in our Hall. Adam will discuss this at the Celeste House Meeting.
- We need to raise the academics profile in our Hall and talk about it more, and incorporate it in other portfolios.
- It was agreed to award a certificate to each of the top 5 students in each undergrad res, from the November exams, at the Welcome Dinner.

- We need to raise the standards for mentoring in the Hall. There were various suggestions, and Adam will decide on the way forward.

#### **International (Tariro)**

- This semester there is the International Parade on 21 May, and we will talk about this at the next Hall Comm meeting.
- Tariro will communicate things that pop up on the Drostdy Facebook group, e.g. the exchange programme post she shared today.

#### **Communications (Zama)**

- Please send event info and photos to Zama or Candice for the Drostdy Website, which we need to keep updated and current. Photos and info can also be posted on the Hall/Res Facebook group.
- Anyone not on the Hall Comm WhatsApp group must send their number to Zama.
- It was agreed to continue to use the current Drostdy Facebook Group and leave Alumni students on. There needs to be a marketing campaign to get first years to join the Drostdy Facebook group.
- Candice informed Zama that updating and checking the general dining hall noticeboards, and sharing important RU info to the Drostdy Facebook group, can be part of her portfolio.

#### **Activism/Transformation/Awareness Raising (Sheldan)**

- There have already been introduction meetings in the various residences.
- Sheldan has met with the Res Transformation Reps twice.
- They have decided they want smaller sessions with the first years, as the first years have lots of questions etc. This coming Saturday there will be a session on gender, and there will be a different focus for Graham House, as the male res. The SRC Rep has given Sheldan the go ahead, and depending how it goes in Drostdy, this might be introduced across Campus.
- Topics for the various sessions:
  - Gender
  - Sexuality
  - Ableism
  - Colourism
- On Thursday night the SRC Transformation Councillor is having a meeting.

#### **2018.01.09 COUNSELLING CENTRE WORKSHOPS**

The Counselling Centre is providing Consent, Academic Talk and Adjustment Workshops this term for Halls. It was noted that this is not normally available over weekends. It was agreed to request a Consent Workshop and an Academic Talk on Tuesday 27 February and Thursday 01 March, with one topic on each night.

The Study Skills Workshop is starting next week and will be held every Monday and Friday at 1pm, and we are asked to encourage students to use this service.

#### **2018.01.10 HALL FELLOWS (2017.04.12)**

As none of the suggestions from last year are possible, Catherine asked for new suggestions from Academic or Support Staff for Drostdy Hall Fellows. The following suggestions were made:

- Mr Theo Hartzenberg
- Ms Nikki Kohly
- Mr Simon Wright
- Dr Aretha Phiri
- Ms Ujala Satgoor
- Adv Shuaib Rahim

**2018.01.11 CLAUSE FOR HOUSE COMM NON-PERFORMANCE FOR HALL CONSTITUTION (2017.04.17)**

Unfortunately Kudzie and Nadine did not manage to do this. Tlamelo kindly volunteered to do this, and this will be considered at the next Hall Comm meeting. It was suggested that she also add steps for the recalling of House Comm positions due to non-performance.

**2018.01.12 FEEDBACK**

Drostdy Leadership Training

- Good
- Enjoyed it

RU Leadership Training

- Very repetitive
- The same for the past 4 years

O Week

- Adam felt that it was a bit uneven, with some leadership students doing more than others.

**2018.01.13 DSA DIRECTOR LUNCH IN DROSTDY DINING HALL, FRI 23 FEB, 13H00**

The Comm members were asked to please attend. It was noted that Dee, Sheldan, Sylvester, Zama and Sipiwo will be late. Adam agreed to meet and greet Ms Noma Mrwetyana at the Dining Hall front doors and direct her to the servery etc.

**2018.01.14 HALL BUDGET 2018**

The budget for 2018, and the list of Hall expenses for 2017 was e-mailed to all members. It was noted that finances this year is going to be very tight. Mid-Year Leadership Training was taken out of the budget as Mid-Year Leadership Training in the Halls has been scrapped.

**2018.01.15 DINING HALL SECONDS**

The Dining Hall is not sticking to their closing times and are rushing students who are having seconds and who are eating towards the end. Cath will take this up with Simon and the Caterers.

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*The meeting ended at 20h24*

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