**Personal Promotion Dates for 2024**

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| HR Division notifies academic staff of dates for personal promotion and calls for applications | Thursday,  29 February 2024 |
| Staff to inform HR of Intent to apply | Friday,  29 March 2024 |
| Submission of cover application and teaching evidence | Monday,  21 May 2024 |
| Submission of rest of application (CV & Letter of Motivation) | Monday,  1 July 2024 |
| The Personal Promotion Committee meets for the first meeting | Wednesday,  2 October 2024  Thursday,  3 October 2024 |
| Dean notifies the individual of the outcome | Tuesday,  8 October 2024 |
| If an individual wishes to ask for a review and provide additional information, notice must be submitted to the Director: People and Culture | Thursday,  10 October 2024 |
| Submission of Review documentation to the Division of People and Culture | Thursday,  17 October 2024 |
| The Personal Promotions Committee meets for the review meeting | Thursday,  31 October 2024 |
| Dean notifies an individual of the outcome within three days of the meeting | Wednesday,  6 November 2024 |
| Recommendations are tabled at Senate | Friday,  15 November 2024 |
| Recommendations are tabled at Council | Thursday,  28 November 2024 |
| Applicants are advised of the outcome of the Council decision | Friday,  6 December 2024 |