**APPLICATION FOR PERSONAL PROMOTION: ACADEMIC STAFF**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title:** |  | | **First Names:** | | |  | | | **Last Name:** |  | | | |
| **Academic Department:** | | |  | | | | **Faculty:** | |  | | | | |
| **Office hours tel:** | | |  | | | | **E-mail:** | | |  | | | |
| **Nature of your current contract at Rhodes** | | | **Full-time/Part-time** | | | | **If part-time, indicate the % of contract and the date of commencement of this contract** | | | | | |  |
| **Current Post level** | | |  | | | | **Date of appointment/promotion to current post level** | | | | | |  |
| **Are you still on probation?** | | | Yes/No | | | | **Have you completed at last one full year of service?** | | | | Yes/No.If no, please note you are not eligible for promotion. | | |
| **This application - Promotion to level of** | | |  | | | | **Have you previously applied for promotion to this level?** | | | | Yes/No. If yes, indicate date of application: | | |
| **Motivation in terms of academic template in Personal Promotion Policy (see Table 1):**  *With reference to Table 1, please indicate under which category you are applying: 1,2,3 or4* | | | | | | | | | | | | | |
| **Category** | | | | | 1 | | 2 | 3 | | | | 4 | |
| *In the policy, each category i.e. 1,2, 3 or 4 specifies the requirement (e.g. outstanding, very good etc) for teaching and learning, research, community engagement etc. In the column (a) below please write in the policy requirements for the category under which you are applying. Then in column (b) indicate your assessment (e.g. outstanding, very good etc) of your application in terms of the different areas of teaching and learning, research, community engagement etc.* | | | | | | | | | | | | | |
|  | | | | 1. **Policy requirements for category identified** | | | | 1. **Your own assessment of your application** | | | | | |
| **Teaching and learning** | | | |  | | | |  | | | | | |
| **Research/creative endeavour** | | | |  | | | |  | | | | | |
| **Community engagement** | | | |  | | | |  | | | | | |
| **Professional Involvement** | | | |  | | | |  | | | | | |
| **Leadership, management & admin** | | | |  | | | |  | | | | | |
| **Please provide the names of two referees. Your Head of Department will act as the 3rd referee.** | | | | | | | | | | | | | |
| **Details needed** | | **Referee 1** | | | | | | **Referee 2** | | | | **Referee 3** | |
| Relationship to you | | Head of Department (if applicant is HoD, then a senior member of department) | | | | | |  | | | |  | |
| Title and name | |  | | | | | |  | | | |  | |
| e-mail details | |  | | | | | |  | | | |  | |
| telephone details | |  | | | | | |  | | | |  | |