



RHODES UNIVERSITY

FACULTY OF LAW - 1ST SEMESTER 2021
LEAVE OF ABSENCE APPLICATION FORM

Must be submitted within five (5) days, excluding Saturdays, Sundays and public holidays. Late LOA applications will not be taken into account.

I hereby offer reason(s) for not fulfilling course requirements i.e. lectures, practicals, tutorials, essays and assignments etc., and make application for a 'Leave of Absence':

Name: Student Nr:

Date absent from: To:

Type of LOA Requested:

Medical, Psychological, Traditional or Religious, Health or Cultural Ceremony, Compassionate, Sport, Cultural, Leadership

Reason for Absence: Attach relevant supporting documentation to the LOA form:

Details of course work Missed: Subject

Commercial Law 101, Commercial Law 201, Foundations of Law, Constitutional Law A, Legal Interpretation, Law of Contract A, Law of Property A, Law of Life Partnerships, Company Law A, Criminal Law A, Criminal Procedure A, Civil Procedure A, Law of Sale and Lease, Legal Practice (1st sem), Legal Skills, Jurisprudence, Administrative Law, Civil Procedure B, Criminal Procedure B, Labour Law, Law of Delict, Alternative Dispute Resolution, Copyright and Trademarks, Int Human Rights & Humanitarian Law, International Trade Law, Law of Banking & Payments, Legal Accounting

Lecture, Test, Tutorial, Other (give details below), Assignment

Other details:

Address at Rhodes:

Signature of Student:

Application SUPPORTED by:

Name, Designation, Email, Phone number, Signature

For Head of Department

Leave of absence is hereby GRANTED NOT GRANTED, Signature, Date

Notes

- 1. A separate application should be submitted by the student directly to each department.
2. This form, duly completed, and SUPPORTED by the signature of the relevant authority...
3. If the HoD is satisfied with the explanation given, they will countersign that the LOA has been granted.
4. Work missed through absence at any time, for any reason, is the responsibility of the individual student.
5. Supporting documentation e.g. medical certificate should be attached if applicable.

Student Name: Leave of absence is hereby GRANTED NOT GRANTED, Dates: From To: Conditions (if any) are stated on the reverse side of this advice. Signature: of HoD: Date:

It is the responsibility of the student to retain this advice as PROOF of LOA being granted.