



RHODES UNIVERSITY
Grahamstown • 6140 • South Africa

Suspension of registration request

Please type or write clearly in BLOCK LETTERS.

Please submit this form by email to academicadmin@ru.ac.za. Please note that the Registrar's Division has adopted e-mail as their primary method of communication with students. We will use @campus.ru.ac.za e-mail addresses for this purpose, and students using other addresses (yahoo, etc) are advised to ensure that their campus e-mail address forward to the other address. (Hard copies of such correspondence can be supplied on request to our office).

IMPORTANT: Suspension requests received after 30 June will not normally be considered.

Information

Student Name: _____
First Name Middle name/s or Initial Surname

Student Number: _____ Contact telephone number: _____

E-mail Address: _____

Degree: _____ Number of years registered for current degree: _____ Department: _____

Name of Supervisor: _____ Name of Co-Supervisor: _____

Email address for Supervisor: _____ Email of Co-Supervisor: _____

Motivation/Reason for suspension

I hereby request to suspend my registration for the _____ Academic Year (***NOTE: requests received between 01 July and 31 August must be of an exceptional nature, as motivated in a report, together with the support documentation and are subject to the Registrar's approval***) ***Suspension requests received after 31 August will not be considered.***

**Please attach any relevant medical certificates or supporting documents to this form*

SIGNATURE OF STUDENT: _____ DATE: _____

FOR OFFICE USE ONLY:

Delete the whichever does not apply i.e. APPROVED/~~NOT~~ APPROVED

Supervisor's recommendation (APPROVED/NOT APPROVED) SIGNATURE: _____ DATE: _____

HoD's recommendation (APPROVED/NOT APPROVED) SIGNATURE: _____ DATE: _____

Dean's recommendation (APPROVED/NOT APPROVED) SIGNATURE: _____ DATE: _____

Comments/Notes:

Registrar's recommendation (APPROVED/NOT APPROVED) SIGNATURE: _____ DATE: _____

(Only applicable if application is submitted between 01 July and 31 August. Candidate to supply a FULL motivation and relevant supporting documentation). No requests will be considered after 31 August. A candidate may only apply for a suspension of not more than one year.