**Council Meeting in Preparation for O-week held via Zoom**

23 October 2020 Start Time: 10:00

End Time: 12:45

**Chairperson**: Ms. Leboghang Nkambule

**Minutes**: Ms. Mitchelle Makokove

**Attendants**

Ms. Leboghang Nkambule Ms. Hlumela Mpiti

Ms. Mitchelle Makokove Ms. Tinashe Hlako

Ms. Lerato Leboho Mr. Njabulo Mkhulisa

Ms. Bianca McLean Ms. Bongeka Dyantyi

Ms. Nyasha Mwenye Ms. Milca Matariro

Ms. Taonga Phiri Mr. Lukhanyiso Cezula

Ms. Vuyelwa Moyo Ms. Isipho Ngutyana

Ms. Zandile Gcumisa

**Apologies**

Ms. Lindi Gqamana-Mgeni asked to be excused due to academic commitments.

Mr. Njabulo Mkhulisa was excused from the meeting at 11:00 due to academic commitments.

Ms. Nyasha Mwenye was excused from the meeting at 12:10.

Ms. Bianca McLean was excused from the meeting due to work related commitments

**Agenda**

1. Council Introductions
2. Discussions and drafting of O-week plans

**Discussions and General Information**

* Ms. Nkambule (President) outlined that the purpose of the meeting was for council to get a basic O-week structure in place to aid Ms. Hlako(Projects Manager) in her meeting with RROCA, known broadly as the committee that deals with the events that pertain to O-week.
* The discussion around the theme for O-week has been postponed to camp to allow ample thinking time.
* SRC is a sub-structure of the Division of Student Affairs and therefore we will be working with them a lot.
* Registration will to split across different venues, the Barret complex will be used for the most part while Eden Grove will only be for International Students and NSFAS students
* The Secretariat will be responsible for organizing transport to and from different venues.
* It was outlined that we need to push for the SRC (sub-structures) to be present at both venues. It is usually just the Projects Team that is allowed there which brought Ms. Ngutyana (Media Councillor) to suggest that the Media Team be allowed to return to school to assist the SRC.
* Ms. Nkambule suggested policy of sort, going forward in support of the Media team, to have them held in equal regard to the Projects team. The Media Councillor will then take this forward to the relevant stakeholders and then provide clarity in the next meeting.
* Ms. Moyo (PG Affairs Councillor) suggested an Orientation for postgraduate students. She will make the relevant queries with the Centre for Postgraduate Studies (CPGS) and get back to us.
* Discussions around the purple bag were that it includes:
	+ - * Sports and Societies booklet [Ms. Bongeka Dyantyi]
				+ Have societies and sporting codes write short descriptions on their institutions for the booklet
			* Meet your SRC [Ms. Isipho Ngutyana]
				+ Try and get the bios from the current Media Councillors
				+ If possible, it would be nice to wait to have pictures taken next year for uniformity in council.
				+ Contact details
				+ Information on official SRC communication platforms
				+ Inform students on the weekly SRC radio show
			* DSA Booklets
			* Community Engagement booklet [Mr. Lukhanyiso Cezula]
				+ Speak to the institutions to write briefly about themselves so that there is content for the booklet.
			* Environmental Affairs [Ms. Milca Matariro]
				+ Speak to the institutions to write briefly about themselves so that there is content for the booklet.
			* PG booklet/Orientation [Ms. Vuyelwa Moyo]
				+ Discussions on this are to be had with the Centre for Postgraduate Studies
			* Coupons and other sponsored material [Ms. Zandile Gcumisa]
			* Private Accommodation and Oppidan Union details [Ms. Bianca McLean]
				+ Proposal on what would need to be included in the purple bag for Oppies.
				+ Plans that you may have for the Oppidans during O-week.
			* International Affairs [Ms. Taonga Phiri]
				+ Brainstorm on what it is that she would like to include in the booklet for International Students.
			* Academic Affairs
				+ Enquire on how the library tours and the likes will be facilitated.
				+ Proposal on how it may operate at different levels.

It was noted that the purple bag is to a large extent the responsibility of the Projects Manager and the Student Benefits and Sponsorship councillor.

Feedback -we are cognisant of the fact that not all information will be in our possession by the time we have our next meeting, we are just looking to have a sample plan for the Projects Manager to present- from the listed councillors with regards to the above-mentioned points is needed in our next meeting scheduled for Monday the 26th of October.

**Friday of Registration: 05 March 2021**

* Transportation is to be organised by the Secretariat
* Sort of replace the Marimba playing team with SRC members at Barret, Frontier Hotel and Eden Grove to assist with everything.
* We will have relevant SRC members working at the offices dealing with issues of accommodation and appeals.
* Have an SRC station that helps the first years with queries (broadly).
* Have photo booths. Instagram frame #Have you Registered, #RhodesSRC2021.

**Saturday: 06 March 2021**

Ought to be the busiest day. It always involves registration, purple bags, floats etc.

* We need to have the Projects and Media team on board so get the “new normal” out there on our social media pages.

**Sunday: 07 March 2021**

* SRC address:
	+ - Ms Nkambule in discussion with the Communication division and Mr Ofei saw it fit for us to have videos made. Videos about who you are as in individual and get a sense of the objectives that you have. These videos will be presented in our dining halls. The video is planned to be taken on the 04th of December just before camp
		- Registration will still happen on this day
		- SRC and VC’s address on this day (May be in different venues depending on the lockdown level).
		- Introduction of the rest of the SRC will be done either in person or virtually depending on the lockdown level.
		- Acoustic Evening
			* + Finger foods
				+ Music
				+ SRC introductions
* There was a suggestion of having the acoustic night across two nights, but it was said not to be possible because there are already plans in place for those times/dates.
* Another suggestion was to have the event at the same time but at two different places e.g. Great Field and prospects.
* Another suggestion would be to have the acoustic evening at two different times.
* Ms Gcumisa and Ms Mwenye enquired on costs; this is to be discussed at a meeting to be held at a later stage.
* **Specifics on the above mentioned are to be discussed as they have not been finalised.**

**Monday: 08 March 2021**

* No specific SRC events on this day. This day is for them to kind of stay in res and “bond” with their house committee.
* There was a question posed: are there resources that are going to be allocated to students should a situation arise that we need to have all of these academic talks virtually.
	+ Response was that students would need to go to the common room or dining halls to watch videos.
	+ Ms. Hlako will take the question up to the RROCA committee and then get feedback.
* Meatless Monday has been voted out by council.
* Being Well and Aware Committee ought to advise on the workshops that will be held during the course of the week.

We have received details on the different capacities that different venues can hold (in Level 1). They are able to accommodate 50% of full capacity.

* + - Thomas Pringle Hall: 200 people
		- Olive Schreiner Hall: 110 people
		- Monument Restaurant: 200 people
		- Art Gallery: 50 people
		- Booking Office: 50 people
		- Guy Butler Theatre: 466 people

Which is a total of 1076 people

**Tuesday: 09 March 2021**

* There was a general consensus from council that RUJamming should continue. Lockdown level and venue suggestions were as follows:
	+ - * + Level 5 – 2: Virtual RUJamming so this could be done by having the different reses and halls pre-record their performances.
				+ Level 1 – 0: Would be to have RUJamming on the Great Field still following all safety regulations.

It was noted that Ms. Hlako would need to draft a proposal that takes into account the different levels and venues.

**Wednesday 10 March 2021**

* Have Ms. Makokove draft a timetable on which councillor will go and visit which dining hall for the “SRC visit”.
* It was suggested to have people walk in pairs of 2.
* RUJamming
* 13 Halls on campus.

**Thursday 11 March 2021**

* RUJamming final
	+ - We need to get feedback on Ms Hlako’s meeting with RROCA before we can further discuss this.
* Purple Thursday event (hosted by the SRC)
	+ - Get packed meals – to be discussed with J Pillay from Residence Operations.
		- Ms Hlako was asked to draft a proposal for this to be presented to council on Monday for tweaking – if needs be.
		- Councillors were encouraged to suggest possible events.
			* Suggestion was made for an entrepreneur’s day for students. The response was that older students would not be back then, so it was suggested that this be done virtually.

**Friday 12 March 2021**

* Curriculum Approval will be done online (according to RROCA)
* Sports and Societies Extravaganza
	+ Ms Dyantyi would need to draw up a proposal on how the extravaganza would play out at the different levels of lockdown.
	+ Mr Cezula was encouraged to have a table during this period as it proved to attract many volunteers in the current year (2020). The same is encouraged for the Environmental Councillor.

**Saturday 13 March 2021**

* Where is Rhodie? (Amazing Rest)
* SRC Extravaganza in the morning
* It was suggested that the event on this day be for all students and not just first years, because:
	+ - It would be more fun and promote an inclusivity
		- Returners should be included too
		- We were advised to shy away from using the term freshers (it is considered to be derogatory by many)
		- The theme for the event is yet to be worked on by Ms Hlako, the rest of council is allowed to offer suggestions too.

**END OF ORIENTATION WEEK PLAN!!**

* Issue on uniform should be arranged by the Treasurer General, this will most likely be discussed during training.
* Madam President will get back to us with regards to when councillors may be expected back on campus next year.
* Councillors who have not had their handovers are encouraged to reach out to their predecessors.

**Next meeting is scheduled for Monday, 26 October 2020 from 21:00 – 00:00**